

**HANDBOOK**

**for**

**STUDENTS**

**[ 2019-20 ]**

॥ न्यायस्तत्र प्रमाणं स्यात् ॥



॥ न्यायस्तत्र प्रमाणं स्यात् ॥

"There shall justice prevail"

The logo of National Law University Delhi is composed of 3 elements: n (N), L (L) and U (U) which are interlinked by the second element of L. In its totality, it represents the harmonious confluence of different elements of disciplines and level—a rule that Law and its executive, the judicial system also performs. Individually, the 'N'; and 'U' are downward and upward facing, symbolising polar and complementary outlooks, through which Law threads its way. The extension of 'L'; or Law to beneath the layer, attempts to encapsulate the concerns of equality and social justice. The emphasis is on the 'Rule of Law'; (represented by the second 'L') in promoting social justice, particularly targeting the vulnerable population, that is lowest on the social ladder. Its columnar arrangement suggests an upholding of justice, equality, fraternity, and human rights in all their facets to reach at a secular democracy.

## **NLUD in NIRF 2018 and 2019**

National Law University Delhi does it again, two years in a row, ranked 2nd all over India, in the National Institute Ranking Framework (NIRF) recognition.

With this achievement, NLU Delhi becomes the only University in the GNCT Delhi, to have figured in Top 2 in the NIRF Ranking, under all categories, twice consecutively in 2018 and 2019.

This recognition awarded by Ministry of Human Resource Development (MHRD), Govt. of India, released its India Rankings 2019, on April 8, 2019. NLUD secured 2nd rank in the Law school category across the country, upholding its last year's position, scoring 76.23 this year, progressing from 74.58 of last year's, almost eclipsing over the first ranker with 77.21.

MHRD released this fourth edition of NIRF India Rankings 2019 and the Report of Higher Educational Institutions, at Vigyan Bhawan, on April 8, 2019, by Hon.

President Shri Ram Nath Kovind.

The 2019 Rankings are:

1. NLSIU - 77.21
2. NLUD - 76.23
3. NALSAR - 74.6

### **Score Highlights 2019 & 2018**

Almost 100 institutions that participated in the Law category, were assessed on five premises. The highlight is that NLUD significantly emerged as the top scorer in 2019 in the categories of Research and Professional Practice category and Teaching Learning and Resources amongst all the law schools in the Country.

In the previous year results 2018, NLUD had topped in in the category of Teaching Learning and Resources amongst all the law schools in the Country

## **National Assessment Accreditation Council (NAAC)**

National Law University Delhi (NLU Delhi) has been established with a mandate to transform and redefine the process of legal education. Dynamic in vision and robust in commitment, the University in a very short span of time has shown terrific promise to become a world-class institution. In the NIRF Rankings 2018 and 2019, NLU Delhi has been ranked as second-best Law school in the country with a score of 74.58 and 76.23 out of 100.

NLUD has been accredited with 'A' Grade by NAAC, with a benchmark CGPA of 3.59 on a 4-point scale and granted CAT-1 status by MHRD for graded autonomy and rank 2 in Delhi and 8 in the country as per the NAAC score. These excellent ratings by esteemed Government agencies not only place NLU Delhi amongst few of the top institutions in the country imparting quality legal education; but also reflect the excellent academic environment and governance at the University for teaching and research.

The primary objective of the University is to evolve and impart comprehensive and interdisciplinary legal education that is socially relevant. Through this education, we aim to promote legal and ethical values and foster the rule of Law and the objectives enshrined in the Constitution of India. Furthermore, the University works toward dissemination of legal knowledge and its role in national development, so that the ability to analyse and present contemporary issues of public concern and their legal implications for the benefit of the public, is improved. These processes strive to promote legal awareness in the community and to achieve political, social and economic justice.

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**Vice-Chancellor**  
**Prof. (Dr.) Ranbir Singh**

## **VICE-CHANCELLOR'S MESSAGE**

Our endeavour has been to transform legal education into justice education and to be an instrument of social, political and economic change. The primary mission of the University is to create lawyers who will be professionally competent, technically sound and socially relevant. They shall enter the front rows of the Bar and the Bench to address imperatives of the new millennium, uphold the values of Indian Constitution and help strengthen the rule of law in the country. This necessarily means that students at our prestigious Law University shall be the bridge connecting the law with society, economics, and politics.

The lawyers trained here are well equipped with the desirable advocacy skills not only at the trial but at the appellate levels also. They will contribute as agents of change to the country's mandate to achieve its future developmental goals. This institution is nurturing and shaping aspirations of the youth of the country in realizing their dreams to be jurists skilled in judicial administration. Our students are ready to work relentlessly to make this world a better place to live in, in all respects. Dynamic in vision and robust in commitment, the University in a very short span of time has shown terrific promise to become a world-class institution. In the NIRF Rankings 2018 and 2019, NLU Delhi was ranked as second best Law school in the country, with a score of 74.58 and 76.23 out of 100. NLU Delhi has been accredited with 'A' Grade by NAAC, with a benchmark CGPA of 3.59 on a 4 point scale. We have also been granted CAT-1 status by MHRD for graded autonomy and rank at no. 2 in Delhi and no. 8 in the country as per the NAAC score.

These excellent ratings by esteemed Government agencies not only place NLU Delhi amongst few of the top institutions in the country imparting quality legal education but are a reflection at the excellent academic environment at the University for teaching a research. To inculcate the professional skills in budding lawyers, the pedagogy at NLU Delhi comprises of lectures, seminars, group and individual tutorials and simulated exercises like moot courts; client interviewing and mediation/conciliation etc. To facilitate intensive and interactive learning, thoroughly revised and updated study material is prepared in every course by the faculty. In the past few years, the University paced spectacularly and attracted some world-class faculty from some of the best law schools in the world. Thus, the University at present can boast of a unique mix of faculty, which has on the one hand, some very eminent and senior faculty members whose experience is a great asset for the university and, on the other hand, young and talented faculty that brings contemporary and latest approaches to the research and teaching to this University.

We are suitably poised to be known as an institution devoted to significant research. The University has various Research Centres, inter alia, Centre for Communication Governance; Centre on the Death Penalty; Centre for Corporate Governance; Centre for Transparency and Accountability in Governance; Centre for Innovation, Intellectual Property and Competition; Centre for Criminology and Victimology; Centre for Banking and Financial Laws, etc. These centres are committed towards focused research in the contemporary issues and provide consultancy at the behest of Courts and Government bodies in various policy formulations. The University works on sensitive issues like 'Criminal Justice Administration', 'Gender-Sensitization', 'Women empowerment', 'Human Rights', 'Environmental issues'; and 'Corporate Social Responsibility' (CSR) in close association with various Government and Private Agencies. We have a 'Zero Tolerance Zone' for any kind of discrimination on the basis of sex, religion, caste and/or any other parameter in violation of the spirit of Indian Constitution. The lawyers and researchers of tomorrow trained here are expected to be committed to make the manifesto of 'justice to all' and 'equal access to justice' a living reality and help in the speedy dispensation of justice. Visualising the track fared so far; the NLU Delhi is all set to become a University with a difference committed to offer a socially relevant education.

**Prof. (Dr.) Ranbir Singh**





**Registrar**  
**Prof. (Dr.) G. S. Bajpai**

## **REGISTRAR'S MESSAGE**

It is a momentous occasion to pen these lines. The year 2018 marked the tenth year of the establishment of National Law University Delhi (NLUD). Started with modest facilities, National Law University Delhi reached its zenith in the ten years since its inception, achieving incredible ranking by NAAC (A+ Scoring 3.59). The journey to excellence did not stop here as the University earned the unique distinction of achieving the 2nd Rank in law in India Ranking by the Ministry of Human Resource Development (MHRD) led National Institute Ranking Framework (NIRF), consecutively for two years in 2018 and 2019. The terrific response to NLU Delhi as an academic institution is visible from receiving 21509 number of applicants appearing for the exam in 2019, for admission to its various programmes.

The performance of the students at National Law University Delhi has always been stellar. Notably, in the last two years 13 graduate and post-graduate students cleared the Judicial Service Exams 2017 and 2018, with one graduate student topping the exam at rank one. Other exemplary performances by alumni include remarkably clearing the Union Public Service Commission (UPSC) CSE 2017 and 2018 with successful ranks by eight students. These numbers are particularly laudable as the batch size of students is just 80 in a year, for both B.A.LL.B. (Hons.) and LL.M. The placement and employment results for the students of NLU Delhi have shown tremendous results and the students are getting coveted positions in the prestigious law firms, PSUs, Banks and any other organisations. It has almost become a trend to find the students doing convincingly when it comes to admissions and winning scholarships for higher studies in the most reputed Universities.

The confidence of the stakeholders in the University is primarily due to its ability to sustain quality education which is indicated by the presence of a very able faculty body and a terrific faculty-to-students' ratio (1:10), which is rare to find. The University offers efficient pedagogy and state-of-the-art technology and infrastructure to support students and faculty, very efficiently. One of the factors leading to the resounding presence of the University is its ability to transform itself into a research institution carrying out remarkable international projects, policy studies, and training programmes for various stakeholders in the Government. These research centres of the University cater to varied professional and academic needs of the society, making the corpus of research funds reaching over 15 Crores INR. The University incorporates over 50 Researchers, in addition to 50 full-time Faculty and over 35 Research Scholars on campus; the combination providing significant opportunities for students to indulge in research pursuits to build their competence.

The University is fortunate to have access to Ministries, Courts, Bar and Bench, and thereby these resources being mobilised onto the classrooms and for research. NLU Delhi is perhaps the only institution highly altruistic in funding students' activities of all kinds every time, for all the students selected for International mooting and other competitions. NLU Delhi also has several collaborations with prominent law schools abroad and provides opportunities every semester for student exchange programmes, amongst NLU and Foreign Universities. The library also encompasses an expansive collection of books and e-resources, including remote access feature, with over 50,000 titles that facilitate students in their studies, research and various mooting competitions.

The vision and mission of this University is to enable the young minds to contribute to the National development, and work towards the cause of humanity. We believe “education is not preparation for life, education is life itself”.

**Prof. (Dr.) G. S. Bajpai**

## Introduction

National Law University Delhi imparts instruction in simulated settings such as moot courts, client interviewing, and mediation/conciliation along with interactive and participatory learning to develop professional skills in the budding lawyers. The faculty advisors act as mentors and counsellors for students in their curricular as well as co-curricular activities. Study materials accompany instruction in each course, to facilitate interactive learning. Instructions are given through lectures, seminars, and group and individual tutorials. Varied skills of research, analysis, and writing are developed through project assignments. Collaborative teaching is also undertaken for some courses to maximise and engage available expertise; thereby promoting interdisciplinary learning for students.

The 'Handbook for Students' imparts information about the University, specifically catering towards students' needs, like services, rules and regulations, day to day activities, support, and personal assistance facilities provided by and within the University. The rules and regulations included in the Handbook are applicable for and on all students who are going to enrol or are already enrolled in the University. All students are expected to familiarise themselves with the rules laid down in the Handbook, for which they are abide to follow during their course of duration with National Law University, Delhi. The University has lush green belts within and around the campus and it is expected to extend support of the students to maintain and flourish it. As per the notification of Government of India and the Hon'ble Supreme Court of India and University Grant Commission, possession and consumption of alcoholic drinks, narcotic and other intoxicating substance are strictly prohibited in the University Campus. The entire University Campus is a Non-Smoking Areas. Ragging within the Campus is punishable offence as per UGC directions based on Hon'ble Supreme Court of India Guidelines.

# Introduction

## 1. Halls of Residence Rules and Regulations

The National Law University Delhi is a residential University. All students are required to stay in the University Halls of Residence. There are separate Halls of Residence for girls and boys. The administration of the Halls of Residence is the direct responsibility of the Collegium of Wardens. Students are expected to maintain decorum and discipline in the hostel.

1.1 **Halls of Residence Wardens:** The University has six Wardens who are faculty members acting as guardians for the students, headed by Chief Warden who is a senior faculty member of the University. The List of the Hostel Wardens is given in the Handbook on Page 17. The collegium of the Wardens co-ordinate the activities, resolve conflicts if any, and manage the corporate life in the Halls of Residence. The University insists on a very high standard of discipline from the students befitting the status and reputation of the University. It is the duty of every resident to maintain integrity of character and observe high standards of discipline set by the University. The Wardens initiate disciplinary proceedings in cases of violation of Halls of Residence regulations. Appeal against the decision of the Warden shall lie with the Collegium of Wardens whose decision is largely final. However, the final appeal against the Collegium's decision may be preferred to the Vice-Chancellor, who also holds the power of expulsion. New rules or amendments to the existing rules could be made by the Collegium of the Wardens in consultation with the Student Bar Council, whenever required.

1.2 **Halls of Residence Welfare Committee:** This has students' representatives who work for the benefits and facilities of the students staying at the Halls of Residence. The Committee looks after the needs, requirements, and future addition of services for its residents.

1.3 **Admission:** Admission to the Halls of Residence is compulsory for the students taking admission in the University for pursuing B.A.LL.B. (Hons.). All students are bound by the Halls of Residence rules and regulation. However, Halls of Residence facilities may be extended to students pursuing other courses, on request and prior approval of the authorities.

# Halls of Residence Rules and Regulations

1.4 **Duration of Stay:** NLU Delhi admits students for a five-year course, which is also considered as duration of stay in the Halls of Residence for the students enrolled for B.A.LL.B. (Hons.) However, the students pursuing other courses can stay in the hostel as per approval of the concerned for a stipulated period. It is mandatory to vacate the room during summer break for maintenance and other allied purposes every year.

1.5 **Fees and Charges:** Halls of Residence fee is charged under the annual fee and students are not required to pay additional or separate fee for accommodation in the University.

1.6 **Valuable Articles:** Students are strictly advised not to keep valuables and not more than Rs. 500/- at a time with them. In case of unavoidable circumstances, excess cash may be deposited with any faculty member or the Wardens. Residents are advised to use locks with triplicate keys, one of them has to be deposited at the Warden's office; to avoid breaking of locks or latches in case of loss of keys. The University will not be responsible for loss or damage of the resident's belongings and will not entertain any allegation of theft against Halls of Residence staff or residents.

1.7 **Health and Illness:** The University has a medical room with Para-Medical staff for assisting the Doctor who visits the University daily. For any medical emergency, the University has engaged Hospitals like Rockland, Venkateshwar, and Akash, near the University and in Dwarka, for odd hours with 24X7 Ambulance Assistance.

1.8 **Rules related to Late Night Movement:** Students are allowed to enter the university by 9 p.m. It is not allowed to walk in the campus after 10.00 p.m. However, it is allowed to stay in the Library till 12.00 midnight. The students participating in Moot Court Competitions having special permission can stay in the Library Moot Court Room, beyond the regular timings of late night movement.

1.9 **Requisite Approvals from Wardens:** Students are not permitted to leave Halls of Residence or campus without permission of the Wardens. It is mandatory to take permission/ inform respective wardens for the following activities:-

- Leave Campus
- Stay outside Halls of Residence for coordinating any event of the University
- Conduct any group celebration in the room
- Any Disciplinary Issues
- Any Medical Emergency

1.10 **Laundry Services:** A washer man comes every alternate day to the respective Halls of Residence between 7.30 and 8.30 a.m. to collect clothes for washing and ironing. The University decides the tariff and the residents are to pay as per the decided rates. The rate list is on the Notice Board and is available with the Wardens of the respective Halls of Residence.

1.11 **Travel Concessions:** The travel concession to the students is available only to and from the University to the place of residence for the vacation as notified in the academic calendar and to travel for academic programmes representing the University. The Deputy Registrar signs applications for railway/air concessions.

1.12 **Visiting Hours:** Parents/local guardians may visit their wards on Saturdays after lunch and on Sundays and gazetted holidays. They are requested to meet their wards in the common hall of the Halls of Residence and not in their rooms. No visitor is allowed after 8.00 p.m. and no other visitor except the parents and the local guardian will be allowed to meet the student. Any other person visiting the student shall bring a letter of authorisation from the parents. The name, address, and the contact number of parents and local guardian should be furnished in the form provided during admission. It is not mandatory to have a Local Guardian. The parent signing the form should attest the local guardian's photograph and signature. A non-local resident is permitted to have only one local guardian. Parents are requested to co-operate in strictly observing the above said rules. Male students of the University are not permitted to enter the Halls of Residence for Girls, and Female students are not allowed to enter the Halls of Residence of Boys.

1.13 **Damage to Hostel/University Property:** Any damage to the property of the University will be severely dealt with. Anyone damaging any property in the University or the Halls of Residence is liable for

punishment, which may include fine, suspension from Halls of Residence or even from the University. The cost of the damaged property shall be recovered from the resident(s) guilty of the damage to such property.

**1.14 Leave from Halls of Residence:** Residents are permitted weekends off from Saturday 2.00 p.m.- Sunday 9.00 p.m. The residents should apply for leave of absence to the Warden during tea break or after classes only. Residents going out for the day on Sundays and gazetted holidays may make an entry in the movement register kept at the main gate security desk. Students are strictly advised to take permission on Saturday during tea break or after classes, for Sunday night out as well. Students should return to campus by 9:00 p.m. from March to September and by 7:00 p.m. from October to February. Any application for leave of absence from the Halls of Residence shall be made only to the Warden. In case of absence of the Warden of the Halls of Residence for Boys, the residents should take permission from the Warden of the Halls of Residence for Girls and vice-versa. In case of absence of both the Wardens, the residents should take permission from the person authorised. Application made to any other person shall not be entertained under any circumstance. Students are, generally not permitted to take leave during working days. In exceptional cases, parents should send a written request addressed to the Chief Warden and only on his/her approval, Wardens grant leave from Halls of Residence. In such cases, students will not be granted attendance credit.

**1.15 Hostel Timings:** The Halls of Residence will close at 10.00 p.m.

**1.16 Dos and Don'ts:** Students should restrict the volume of their music system so that no disturbance is caused to the other residents. The students shall not take food or utensils from the dining hall to the rooms. However, in case of a resident falling sick, permission must be taken from the Warden for taking food to the resident's room and the utensils should be returned immediately. Residents are not allowed to keep pets in the Halls of Residence and not allowed to keep and use vehicles. Use of electrical appliances like heater, iron, and refrigerator is not allowed. Those who want to use any electrical appliances are required to take prior permission from the Warden and pay tariffs as decided by the administration. Those found using electrical appliances without permission would have to pay a fine of Rs. 500/-.

1.17 **Residents should maintain cleanliness:** The Halls of Residence will be maintained and cleaned by the Halls of Residence staff/House Keeping Service providers. However, the residents have to clean their own rooms.

1.18 **Complaint Register:** Complaints regarding electricity, water works, etc. may be entered in the Maintenance/Complaint Register kept in the Halls of Residence office for this purpose.

1.19 **Miscellaneous Rules**

- Students are advised not to visit the residence of Wardens except in case of emergencies.
- In case of medical emergency, the University vehicle is provided for free; while for matters of personal travel and usage University vehicle is on payment basis at the rate of Rs. 6/- per k.m.
- University alumni will not be accepted as local guardians of students.
- Any celebration or party shall be conducted in the Dining Hall, only with prior written permission from the Vice-Chancellor or Registrar and a copy sent to the Wardens.
- Students are not allowed to use Mobile phones in the Academic block, Administration Block, Library, and Internet Centre.
- Wardens will be available to discuss Halls of Residence matters with students' representatives every Friday between 4.00 p.m. and 4.30 p.m., in their office.

1.20 **Online Helpdesk**

Online Helpdesk facility can be availed by the students for any grievances related to Halls of Residence issues.



## Halls of Residence Wardens

**Chief Warden:** Prof. Dr. Ruhi Paul

### Girls' Halls of Residence Wardens

1. Prof. Dr. Ruhi Paul, Professor
2. Dr. Amita Punj, Associate Professor
3. Dr. Sushila, Assistant Professor
4. Dr. Aparajita Bhatt, Assistant Professor

### Boys' Halls of Residence Wardens

1. Dr. Risham Garg, Associate Professor
2. Mr. Mukul Raizada, Assistant Professor
3. Dr. Sidharth Dahiya, Assistant Registrar

## 2. Mess/Dining Hall Rules and Regulation

Halls of Residence, have Mess/Dining Halls, separately for men and women, to serve students' meals, as per the menu decided by the Mess Committee. The Mess is student-driven and student governed body, managed by the Student Mess Committee on a no-profit no-loss basis. The same Committee is responsible for formulating and looking after policies—for fixing the menu, monitoring of procurement of raw materials for the kitchen, and assisting in maintenance of expenditure with accounts division—for better services to students. The Mess charges are mandatorily to be paid to the University at the Accounts department, once along with University fee at the start of every academic year and once again during the start of the even semester. **The timings and schedule for meals are as under:**

Breakfast	Weekdays: 7.30 am — 9.00 am Weekends: 8.00 am — 10.00 am
Tea Break	Weekdays: 11.25 am — 11.45 am Weekends: Not Available
Lunch	Weekdays: 12.45 pm — 2.15 pm Weekends: 1.00 pm — 2.30 pm
Dinner	All days: 7.30 pm — 9.00 pm

## Mess/Dining Hall Rules and Regulation

### **3. Facilities**

The University flaunts its sprawling campus, situated at Dwarka, New Delhi, with a contemporary, trendsetting, and leading edge infrastructure. Its facilities comprise of an Academic block (five floors), Halls of residence, Hostels separately for boys and girls (six floors), independent Administration block (five floors), a Library, and an audi.

The campus is wi-fi (wireless friendly) enabled and the classrooms are well equipped with digital podiums, LCD projector with display screen, and 'E-Station Smart Multimedia Podium' used to facilitate teaching through audio-visual methods. The University has a fully air-conditioned auditorium with a seating capacity of over 650 people. It also houses four Conference/Seminar rooms, furnished with ultra-modern AV facilities, located at various floors of the Academic Block in the University.

**Find elucidated below in details the various facilitates provided by the University:**

#### **Internet/Computer Centre**

The campus is wi-fi (wireless friendly) enabled. The internet centre is located in the Library, having 50 high-end desktops well equipped with latest software. Besides this, a separate bay is provided and available for laptop users. The internet centre is supported by three servers, having high-speed bandwidth, and has a printing facility. The centre provides online databases of Manupatra, LexisNexis, Westlaw, HeinOnline, SCC Online, Jstor, TaxMann, etc.

#### **Digital Classrooms with E-station**

The classrooms are well equipped with digital podiums, LCD projector with display screen, and Wi-Fi internet access. The students are required to use their own laptops, for the purpose of study and research, by accessing the internet connectivity. All classrooms have 'E-Station Smart Multimedia Podium' used to facilitate teaching through audio-visual methods.

# Facilities

### **Auditorium**

The University has a fully air-conditioned auditorium with a seating capacity of over 650 people and is well equipped with the latest state-of-the-art audio and visual facilities. It is used for organising and holding University's various important functions including seminars, conferences, convocation, and cultural programmes.

### **Seminar Rooms**

NLU Delhi houses four Conference/Seminar rooms, furnished with ultra-modern AV facilities, located at various floors of the Academic Block in the University. These are available for booking at due notice for various events intended towards students, faculty, and administration, along with external events.

### **Halls of Residence**

The University houses a faculty residential block, and maintains separate Halls of Residence for men and women students that are fully air-conditioned. These 'Halls of Residence' accommodate many amenities provided with the room, which are common room facilities like Television; indoor games like Table Tennis, Pool Table, board games, etc.; and an advanced hip Gymnasium.

### **Y. K. Sabharwal Moot Court Hall**

The University has a pioneering E-Moot Court Hall equipped with the latest up-to-date high-tech AV equipment, with a seating capacity of over 170 people. Students studying here are habituated to real life like legal scenarios, by acquainting them with mooting through organising, attending, and participating in practice moots and competitions.

### **Legal Aid**

NLU Delhi engages in various legal aid initiatives through its committee, undertaken by the students under the guidance of faculty and other related authorities. Various activities include Para-Legal Volunteer Training Workshop, writing Petitions, providing legal assistance to Collaborations like to National Human Rights Commission, Legal Awareness, and Community Outreach Programme to increase awareness towards one's

rights, and Pro bono Panel wherein committee student members actively participate in client counselling and representation at court, alongside selected external lawyers.

### **Transport**

The University provides transport in the form of car and/or bus, available for the usage of students towards their various University related activities, such as Court visits, Legal Aid Programmes and Clinics, and competitions in various facets and areas representing the University. NLUD is accessible through the Delhi Metro Rail via its major lines all running through Delhi, and through the DTC bus services. There is a Shuttle Service, providing pick and drop facility from the University campus to the nearest Metro station, at odd hours, between 5.30 P.M. evening to 11.00 P.M. night.

### **Medical Centre and Ambulance**

A medical room with a nurse, along with a visiting Doctor who comes to the campus every day at 4 p.m. are available for consultation. Basic medicines and First Aid is available to all. A service of ready to go Ambulance is also available round the clock, for the residents of the University to deal with any kind of emergency medical situation, and take them to a hospital as soon as possible. University's tie-ups with hospitals, like Aakash Healthcare and Venkateshwar Hospital, in Dwarka, offer subsidised rates to NLUD students.

### **Banking**

There University has a tie-up with UCO Bank and students can open their accounts with this bank, which has provided an ATM facility at the campus main gate. HDFC Bank also has its ATM in the cafeteria.

### **Sports/Games/Fitness**

Presently the University houses courts for basketball and volleyball, along with a hip and user-friendly gymnasium with the latest equipment, available for both boys and girls in their respective Halls of Residence. The girl's gym is being overhauled, shifted recently to the ground floor near the common room, for accessibility to all. More facilities for sports are being planned in the additional land, which will be available to the University for this purpose, shortly.

### **Cafeteria and Mess**

The University has an in-house Cafeteria that is equipped with Wi-Fi. There is a Café Coffee Day outlet stationed inside the cafeteria, and offers the same edible items as any CCD outlet, only at a much subsidised rate.

There is also an Amul outlet before the cafeteria in the campus, which provides fresh foods along with other everyday daily consumption edibles. For the facility of students, there are well maintained and student driven mess, separately for both Boys and Girls Halls of Residence.

### **Printing**

There is a Photocopy section inside the cafeteria that offers various services at a marginalised rate, doing Xerox, binding, and printouts.

### **Counselling Psychologist**

The University regularly hires a professionally trained psychologist adept at counselling, advising, and guiding students on various issues, personal, academic, or professional. This facility is available to students of all years and courses, the counsellor changing every month and visiting 3-4 days every week.

## **4. Justice T. P. S. Chawla Library Rules**

Justice T. P. S. Chawla Library is an indispensable part of National Law University Delhi. The Library was inaugurated in 2010 by HJM Dipak Misra, the then Chief Justice, Delhi High Court. It is a separate two-story building situated within the heart of the University. The Library functions with a mission to cater to myriad needs of students, scholars, teachers, and researchers of the National Law University Delhi; thereby supporting legal education, research, and teaching. It is also open for reference to Library Interns, research scholars, and faculty members of other educational or research institutes, through prior permission. The Library houses an enriched collection of over 40000 documents including reference books, textbooks, law reports, academic journals, and reform reports. It also acquires, catalogues, preserves, and makes available a globally competent collection of both contemporary and historical legal materials; available in print as well as digital resources. Currently the Library subscribes to 27 electronic databases accessible through IP

Ranges, and implemented RemoteX Technology accessing electronic databases through cloud computing technology. This enables the enrolled students and faculty members to access the library resources from outside the University. Library has implemented a new and advanced technology, procuring LSmart solutions based on RFID and EM technologies for library automation and security. Students can automatically issue books on their own through this system and a drop-box is installed at the entrance of library for 24/7 return of books. Newspaper search database is created in-house in the library, which is accessible through library website. NLU Delhi library has procured JAWS screen-reader software for the aid of visually impaired members. The Library performs a number of anticipatory and responsive services including regular updating of cases of Supreme Court of India, Central Legislation, Newspaper Clipping Articles, and Alerts related to Articles, Books, and Journals' Table of Contents sent through emails to students and faculty members. The Library serves from 8.00 a.m. to 12.00 p.m. midnight during the session.

**Guidelines and Rules for using Justice T. P. S. Chawla Library:**

- 4.1 Students entering the library shall sign and fill the necessary information in Visitor Register kept at the entrance. Library-cum-Identity Cards is to be shown at entrance or counter on demand. Any personal documents and belongings shall not be allowed inside the Library, including eatables.
- 4.2 Students are expected to maintain silence within the library premise and observe rules of the Library decorum.
- 4.3 The Library counter remains open from 10.00 a.m. to 7.00 p.m. from Monday to Saturday. It is mandatory to carry electronic cards issued to the respective students for issue and return of the books.
- 4.4 Students shall be solely responsible for loan documents issued on his/her account. The document(s) issued on individual accounts is/are non-transferable.
- 4.5 No library documents shall be issued during vacations except for Mooting and other competitions, duly approved and sanctioned by the authority.

4.6 Books on Loan shall be returned on due date from the date of issue. Fine for late return shall be applicable as per library rules. In case of non-return of books or non-payment of fine, circulation of the books shall be ceased for the defaulter account automatically and would be reinstated only after clearing dues.

4.7 Identity-cum-Library Cards are non-transferable and it is not allowed to issue books on the cards of other students. Students are solely responsible for books issued against their cards.

4.8 The References' collection is non-issuable and books/documents here shall only be issued on special permission, duly approved by the authorities.

4.9 Library holds print as well as electronic collections and students are expected to preserve the print resources issued to them, for future reference. Marking, tearing, damaging, or disfiguring of the print documents are strictly prohibited and liable to withdrawal of library privileges or any other punishment considerable by the authority.

4.10 Library is a silence zone. It is prohibited to use cell phones, earphones, musical appearance on laptops, conversations, arguments, or any other activity disturbing other students.

4.11 Library issues RemoteX username and password to its students for accessing subscription based electronic resources, when outside the Campus. This facility is strictly for personal usage. Commercial database vendors provide access to copyrighted content under copyright laws. The students are advised to read Terms and Conditions for using RemoteX, which they are to abide follow for preventing any legal issues of misusing the facility.

4.12 Legal Information and Research Centre of the Library maintains 25 computer terminals for accessing electronic resources subscribed by the University. Students are expected to not remove or append any system files/hardware attached with such computers, for better use of the facility.

4.13 Library provides Reprographic facilities within its premises, in a limited capacity under the preview of Copyright laws. Students are expected to issue books for photocopy purpose and obey copyright laws while making copy at the Xerox facility available outside the library inside the canteen.

4.14 Students are expected to not distribute, display, or access material in the Library, which is considered offensive, obscene, and defamatory under any law.

4.15 The Library is open for students 9.00 a.m. to 12.00 p.m. midnight, during the session; and 10.00 a.m. to 7.00 p.m. during summer and winter breaks. On weekends and public holidays (except select National and local holidays) the Library functions from 10.00 a.m. to 5.00 a.m.

4.16 Students/Faculty members are required to clear their dues from the Library, at the time of leaving the University. The Library will issue a 'No Dues Certificate' only after the return of issued library documents/paying dues if any, along with the Library-cum-identity card.

4.17 Students may personally contact or send email for any problem faced in accessing digital or print resources within the Library, to the Librarian at [priyarai@nludelhi.ac.in](mailto:priyarai@nludelhi.ac.in) or [library@nludelhi.ac.in](mailto:library@nludelhi.ac.in)

## 5. Conduct in the Campus

The University takes a pro-active approach on all matters relating to professionalism and appropriate code of conduct on the part of the entire University community—students, faculty, and non-teaching staff. All are expected to observe decorum in their relations and interactions with each other and the University also recognises the indispensability of statutory provisions in this regard. In furtherance of its commitment to an environment of honesty, fairness, and mutual respect, the University takes serious cognizance of acts of academic/professional misconduct, which include cheating in academic exercises, plagiarism, misrepresentation, and interference of any kind in the access of University services by fellow students, among others. The Code of Conduct and Academic Responsibility consist of substantive and

# Conduct in the Campus



procedural provisions to sanction disciplinary action against derogatory acts on the part of any member of the University Community.

National Law University Delhi curriculum is inspired by the UGC Curriculum Development Committee Report, to meet the challenges posed by globalisation; e-commerce; and transnational, legal, social, and political issues. It also addresses the concerns of the Indian society in terms of legal literacy, poverty, etc. The Curriculum promotes an inter-disciplinary approach with Clinical Legal Education as an integral component of instruction.

## 6. Dress Code

Students should follow the prescribed University dress code during University functions and while representing the University outside, as follows:

<b>GIRLS</b>	Winter	Blazer, White Salwar Kameez, White Dupatta, and Black Shoes or Blue Blazer, White Shirt, Grey Trousers, Grey Long Skirt, Black Tie, and
	Summer	White Salwar Kameez, White Dupatta, and Black Shoes
		or White Shirt, Grey Trousers/Grey Long Skirt, Black Tie, and Black Shoes
<b>BOYS</b>	Winter	Blue Blazer, White Shirt, Grey Trousers, Black Tie, and Black Shoes
	Summer	White Shirt, Grey Trousers, Black Tie, and Black Shoes

# Dress Code

## 7. Student Academic Assistance Policy (SAAP)

### Statement of Objects & Reasons, and Commencement:

1. This policy may be called the Student Academic Assistance Policy, 2016, and shall be in force from the academic session of 2016-17.
2. It was felt that there was a need to address demands of students, who requested academic assistance, in terms of class support as well extensive project assistance.
3. This policy is also beneficial for students of 4<sup>th</sup> and 5<sup>th</sup> years of B.A.LL.B. (Hons.), who would like to evaluate the opportunity of considering a career in academia and policy research.

### Definitions

#### 4. For the purpose of the present policy, the following terms shall mean as follows:

- a. Academic Committee—as defined per Article 8 of the Constitution of the Vice-Chancellor's Student Council;
- b. Competent Authority—means the Vice-Chancellor, Registrar, or the Under Graduate Council;
- c. Academic Assistance Committee—shall be committee consisting of at least 3 faculty members, to be appointed by the Vice-Chancellor, to implement the SAAP and to manage and coordinate all issues relating to the SAAP
- d. Designated Teacher(s)—includes the faculty member(s) teaching the subjects for which SAAP is being offered. There may be more than one designated teacher for a particular subject;
- e. **Student Assistant (hereinafter assistant)**—includes students of the 4<sup>th</sup> and 5<sup>th</sup> years of B.A.LL.B. (Hons.) Programme, who have been selected in accordance with the procedure laid down in this policy.
- f. **Subjects**—includes the courses being offered to the 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> year students of B.A.LL. B. (Hons.) Programme (Explanation: Subjects include non-law subjects offered in the first two years of college, but shall not include seminar courses and subjects of the LL.M. Programme);
- g. **Student Assistants Evaluation Report**—refers to the compilation of the feedback given by the students on an anonymous basis regarding the performance of the selected assistant;

# Student Academic Assistance Policy (SAAP)

- h. **Undergraduate Council**—refers to the committee constituted by the Vice-Chancellor under the Academic and Examination Regulations to—conduct examinations, implementing the academic regulations, and making recommendations pertaining to B.A.LL. B. (Hons.) Degree Programme;
- i. **University**—refers to National Law University Delhi established in accordance with the National Law University, Delhi Act, 2008.

### **Scope**

- 5. The subjects for which assistance will be offered under the Policy will be notified every semester by the Registrar, preferably before the semester begins.
- 6. Any enrolled student of the University has a right to seek assistance and sit in the classes offered by the assistant selected, in accordance with Rule 5(f) the Policy.

### **Eligibility for Becoming a Student Assistant**

- 7. Only students of the 4<sup>th</sup> and 5<sup>th</sup> year of B.A.LL.B. (Hons.) would be eligible to apply.

### **Procedure of Appointment**

- 8. The initiation of the procedure will be through a 'call for applications' by the Registrar in consultation with the designated teacher(s) and the Academic Assistance Committee.
- 9. Interested students can apply for being an assistant, for maximum of three subjects.
- 10. The Office of the Registrar shall compile the list of the interested students and forward the same to the concerned subject teacher(s) and to the Academic Assistance Committee.
- 11. The concerned subject teacher(s) along with the Academic Assistance Committee shall determine the selection procedure for that particular subject.

#### **The following considerations may be taken into account for this purpose:**

- a. Marks/Grades in the subject, for which the assistant is applying;
- b. Cumulative Grade Point Average (CGPA) till the latest semester;
- c. Curriculum Vitae (CV);
- d. Interview by the subject teacher(s) and members of Academic Assistance Committee;

(Explanation—the marks and CGPA of the concerned student may be verified from the records of the Examination Department by the subject teacher(s) and Academic Assistance Committee.)

12. The subject teacher shall notify the Academic Assistance Committee of the choice made by him/her; which will then consolidate the list of student assistants appointed and announce the final list in consultation with the Registrar.
13. If a student forfeits his/her right to be an assistant in a chosen subject, the student who is next in the list will be selected; subject to the concurrence of the subject teacher and Academic Assistance Committee.

#### **Duties of the Student Assistant & Prohibitions**

**14. The selected assistant shall be expected to perform all duties diligently. Duties may be inclusive of, but not limited to the following:**

- a. Conducting classes as required, in co-ordination with the subject teacher;
- b. Project assistance in co-ordination with the subject teacher;
- c. Attend as many regular/scheduled classes as possible that are not clashing with their regular/seminar classes;
- d. Consult the subject teacher before taking the classes and submit teaching notes/PowerPoint presentations to the teacher before each class;
- e. Continuous interaction and doubt-clearing sessions;
- f. Discuss past year sample papers if required;

**15. The Student Assistant shall not be required or permitted to undertake the following duties:**

- a. Helping the designated teacher(s) in formulating question papers; or
- b. Evaluation or assisting in the evaluation of answer scripts of mid-term/final examinations; or
- c. Evaluation or assisting in the evaluation of projects submitted by the students; or
- d. Giving independent consultation on project topics.

(Explanation: Assisting students in comprehending suggestions given by the teachers or dealing with questions of structure/argumentation shall not be considered independent consultation); or

- e. Any other duties that is specifically prohibited by the designated teacher(s).

### **Benefits to the Student Assistant**

16. On the successful completion of the Programme, the concerned assistant would be provided with a Certificate of Appreciation, mentioning the details of the SAAP Programme, signed by the competent authority in consultation with the Academic Assistance Committee.

(Explanation—‘Successful completion’ does not include any removal or resignation of the concerned assistant, as defined under this policy.)

### **Evaluation**

17. The performance of the assistant shall be continuously evaluated for the duration of the programme.

18. Academic Committee will prepare the Student Assistant Evaluation Report (collating the responses of the students of the specific subject on an anonymous basis) and present it to the designated teacher(s) and the Academic Assistance Committee, on a monthly basis.

19. The performance of the student assistance shall be monitored by the Academic Assistance Committee, in consultation with the designated subject teacher.

### **Removal**

20. **The Academic Assistance Committee may remove the assistant on any of the following grounds: —**

- a. Knowingly providing false information during the selection procedure; or
- b. Irregularity in conducting and attending classes; or
- c. Misconduct towards students or designated teacher(s); or
- d. Non-performance of the assigned duties under Rule 15 and/or performing any duty prohibited under Rule 16. (Explanation—Student Assistant Evaluation Report may be taken into account for the purpose of removal on any of the aforesaid grounds.)

### **Miscellaneous**

21. Any change in this policy shall be made by the Vice Chancellor, in consultation with the Academic Assistance Committee.

22. Notwithstanding anything contained in Rule 6, the Registrar is entitled to release a list of subjects and conduct the appointment process, even during a semester if the situation so demands.

## **8. Academic and Examination Regulations for Different Courses**

### **8.1 Academic and Examination Regulations B.A.LL.B. (Hons.)**

**B.A.LL.B. (Hons.) – Five Year Integrated Degree Programme** (approved by the Vice-Chancellor in view of authorisation given by E.C. vide item No. 2.3 of its meeting held on 18.07.2014)

#### **1. Short Title, Extent and Commencement**

- (a) These Regulations may be called the NLU Delhi Academic and Examination Regulations, pertaining to the B.A.LL.B (Hons.) programme.
- (b) These Regulations, except Rule 13.2, with regard to the grading system shall be applicable to all students enrolled in the B.A.LL.B (Hons.) degree programme at NLU Delhi. Rule 13.2 shall only be applicable to the batches that enroll into the B.A.LL.B (Hons.) programme from the academic year 2014-15 onwards.
- (c) These Regulations shall come into force from August 4, 2014.

#### **2. Constitution of Committees and Their Functions**

**2.1** The Vice-Chancellor shall constitute the following committees for each Academic Year:

- a) Undergraduate Council:** The Undergraduate Council shall conduct examinations, implement these Regulations and make recommendations, if any, on matters pertaining to the B.A., LL.B (Hons.) degree programme. In constituting the Undergraduate Council, the Vice Chancellor shall take into account the need for continuity in the decision making process.
- b) Moderation Committee:** The Moderation Committee, which shall comprise of three members of the Undergraduate Council, shall moderate question papers and results.

# Academic and Examination Regulations for Different Courses

- c) Disciplinary Committee:** The Disciplinary Committee shall inquire into disciplinary cases referred to it, including those involving use of unfair means in examinations and submit its report to the Vice-Chancellor.
- 2.2** Every Committee shall be co-ordinated by a Convener, who shall conduct its responsibilities with the cooperation of its members.
- 2.3** The Undergraduate Council shall plan, organise, supervise and take decisions in all academic and examination related matters, implement these Regulations and make recommendations to the Vice Chancellor for any desired change of these Regulations from time to time. All matters relating to the examinations shall be decided by the Undergraduate Council. The Undergraduate Council will work under the guidance of the Vice Chancellor.
- 2.4** The Vice Chancellor shall nominate one faculty member to coordinate the academic activities of each class. The Faculty Coordinator for each class shall assist in coordinating the academic activities of each class.
- 2.5** The Moderation Committee shall moderate all the question papers, at least three days before the commencement of mid-semester, end semester and repeat examinations, and if required, shall finalise the question paper in consultation with the concerned faculty member. The Committee shall also, in consultation with the concerned faculty member moderate the results before their publication, if necessary.
- 2.6** The Disciplinary Committee shall, in addition to the various disciplinary issues referred to it, inquire into any cases of malpractice or unfair means adopted by the students in any examination and submit its report along with recommendations to the Undergraduate Council. After considering the report of the Disciplinary Committee, the Undergraduate Council shall impose such of the penalties/ punishments as it may deem appropriate.

- 2.7** An appeal or review against any decision taken by a committee shall lie with the Vice Chancellor, who may, after giving specific reasons or grounds in writing, modify the decisions taken by any of these committees.
- 2.8** All the records pertaining to Examinations as well as the decisions taken by the Undergraduate Council and the other committees constituted under these Regulations shall be maintained by the Examination Department of the University.
- 2.9** The Undergraduate Council may make recommendations as to procedures for maintenance of examination and academic records by the Examination Department, including maintenance of records by providing document numbers, and classification, for easy retrieval.
- 2.10** The Undergraduate Council and other committees constituted under these Regulations shall continue to function until fresh committees are constituted by the Vice Chancellor.
- 2.11** The examination process being confidential in nature, no student shall seek access to Examination Department for any reason whatsoever. The faculty shall also cooperate in maintaining the confidentiality of the examination process.

### **3. Requirement of Attendance**

- 3.1** NLU Delhi being a residential University, it is expected that students shall attend all scheduled classes. In no event shall a student be absent for more than 30% of the classes held in the subject in a semester, whether on account of medical leave or otherwise.
- 3.2** The attendance status of every student shall be duly notified by the Examination Department every month, both on the Notice Board, and by any other appropriate means for communication, indicating the total number of classes held, the number of classes a student has attended, or was absent. The Examination Department shall declare the final attendance status of every student as



well as the list of eligible candidates to appear in the end semester examinations, prior to the commencement of the end semester examination

- 3.3** Every student shall secure a minimum of 75% of attendance in every course to be eligible to appear for the end semester examination. However, if any student falls short of 75% but has secured 70% or more in a particular course(s), such student may be permitted to appear for the end semester examination provided the student has secured 75% or more in all other courses in a given semester. It is further clarified that, in such cases, the student, though permitted to appear for the end semester examination, shall not be entitled for the award of marks for attendance in those courses where the student has secured attendance below 75%.
- 3.4** Students who have been granted Medical Leave as per the Regulations of the University, shall be eligible to appear for the end semester examination provided that they have attended a minimum of 70% of classes in the course for which they are appearing for the examination, and the shortfall in attendance is attributable to the medical leave.
- 3.5** The candidates who have secured 75% or more shall be awarded the marks for attendance based on the following:

<b>Percentage of attendance</b>	<b>Marks</b>
95% and above	5
90% - 94%	4
85% - 89%	3
80% - 84%	2
75% - 79%	1

**Note:** No marks shall be awarded to any student on the ground that but for the medical leave, the concerned students would have been present for that particular class hour/set of class hours.

#### **4. Academic Leave**

- 4.1** Academic leave shall only be granted by the Vice Chancellor on the recommendation of the Class Teacher / Faculty Advisor. In applying for academic leave, the student shall specify the class hour/s that he/she may be absent for. Academic leave shall be given for a class hour/set of class hours, and not in terms of days. An academic leave form shall accordingly be prepared by the Undergraduate Council.
- 4.2** Academic leave to a student shall be considered, subject to the prior approval of the Vice Chancellor, or any person designated by him, for participation in moot court competitions, seminars, conferences, or any other academic, co-curricular and extra-curricular activities. It is further clarified that academic leave shall not be granted for participation in Summer School programmes, internships, job interviews, passport/visa interviews, etc. under any circumstances.
- 4.3** Invitation for participation in any of the activities, for which a student may be granted academic leave, should have been received by the University or addressed to the University. Invitations addressed to individual students will not be considered for academic leave.
- 4.4** Academic leave in a given semester, shall not exceed 10% of the classes in each subject. An exception can be made in circumstances where unscheduled classes are taken during the period when academic leave is sought. In case of moot court competitions, a student shall be entitled to academic leave for travel and participation, which shall not be for more than 10 working days. In case of a sports event, a student shall not be entitled to academic leave for more than 4 working days, including travel.
- 4.5** No academic leave shall be granted for appearing in examinations.
- 4.6** It is clarified that in the event a student is unable to appear for an examination on any grounds whatsoever, including medical leave or academic leave, there shall not be any rescheduling of the said examination or special examination, or any proportionate enhancement of marks on the

basis of marks secured in any other examination in the said course. No request from any student in this regard can be entertained by any authority.

## **5. Medical Leave**

- 5.1** The University is a residential University. Therefore, medical leave shall be with the prior permission of the University, unless emergency circumstances do not permit it. In such an event, the Vice Chancellor shall be approached as soon as possible. Request for medical leave from students which will involve their absence from the University campus may be considered ***only against hospitalisation for any treatment or investigation or isolation of student(s) required for any contagious diseases.***
- 5.2** All the medical records, investigations etc., done during admission in a hospital / nursing home along with the request should be submitted to the Undergraduate Council immediately on reporting back to the University and in any case within one week of resuming the classes after the discharge from the hospital/nursing home concerned. No medical certificate shall be entertained by the Undergraduate Council thereafter.
- 5.3** Where the student is not admitted to a hospital/nursing home, but isolation of the student from the hostels is required in the larger interest of other students, the same shall be certified by the University doctor.
- 5.4** Submission of improper medical certificates or fake certificates shall result in mandatory disciplinary action by the University.
- 5.5** A student who has been granted Medical Leave in accordance with these Regulations, shall not be awarded any marks for attendance on the grounds that but for the said medical leave, the student would have been present and neither the class hour/s missed on account of the medical leave shall be excluded for calculating the total number of classes in the concerned course.

## **6. Examination Scheme**

- 6.1** The examination scheme shall consist of two parts. The first part shall include ongoing continuous assessment of students in every course for a total of 30 marks and shall include marks for attendance (5 marks), a written project (20 marks) and viva voce or presentation (5 marks). The second part shall include written examination in two stages - one mid-semester examination (20 marks) and an end semester examination (50 marks).
- 6.2** The Undergraduate Council shall announce the schedule of the examination before the commencement of every semester and notify the same on the Notice Board as well as the website of the University. In exceptional circumstances, minor alteration of the scheduled dates can be carried out by the Undergraduate Council in consultation with the Vice Chancellor for accommodating any of the co-curricular activities or extra-curricular activities in which a large number of students are involved in or are participating.
- 6.3** It shall be mandatory for every student to appear for every examination conducted by the University. No student shall be allowed to absent himself/herself from any examination except with the prior written permission of the Vice Chancellor on a written request made by the student, stating the reasons for possible absence. It is further clarified that permission by the Vice Chancellor only excuses the student from appearing in the examination and is not a ground for any other relief, including those alluded to in Rule 4.6.
- 6.4** A student who absents himself/herself for an examination without permission shall be declared "Failed" in that course. He/she shall appear in the Repeat Examination for that course. If he/she passes the course in the Repeat Examination, the grade obtained shall have ® mentioned against it in the transcript. It is further clarified that no exemption of any kind in any examination during an academic year shall be provided on medical grounds.
- 6.5** If any student or a group of students, under a common understanding, intentionally absents himself/herself/themselves from any scheduled examination, he/she/they shall not be allowed to

write the Repeat exam, and will be consider “Failed” in that course. They will have to re-register for the course as and when it is again offered, after due payment of the prescribed fine. The decision of the Disciplinary Committee as to whether the absence was pursuant to a common understanding shall be final, subject to an appeal to the Vice Chancellor.

- 6.6** The Undergraduate Council shall organise Repeat Examinations for those students who fail in any of the courses in a semester, as well as those students who have not appeared for the mid-semester or end semester examinations for any valid reasons. The Examination Department shall maintain a record of students who have not appeared for an examination, on any ground. The dates for the repeat examination shall generally be notified at the beginning of the semester. If the dates are changed, such change shall duly be notified by the Undergraduate Council at least one week before commencement of the repeat examination both on the Notice Board and the website of the University.
- 6.7** The Repeat Examination shall be generally organised either immediately after the completion of the end semester examinations or just before the commencement of the following semester or within 10 days of its commencement. The Grades obtained in the Repeat Examinations, unless duly approved, shall be indicated with ® at the top of the Grade. It is further clarified that repeat examinations shall be for the entire marks comprising the examination component of a course (70 marks) and shall be based on the entire syllabus for the course. The repeat examination (for 70 marks) shall generally be of 3 hours duration. The marks awarded for projects and the viva, will remain as originally awarded.
- 6.8** Students desirous of improving their Grades may apply formally to the Undergraduate Council with the prescribed fee and appear in the Repeat Examination. The Grade originally obtained by such candidate at the end of the semester examination will be cancelled and the Grade obtained pursuant to the marks obtained at the Repeat Examination will be treated as final. The Grades so obtained through the Improvement Examinations shall be indicated with (I) against the Grade so obtained in the Improvement examination.

- 6.9** Students may appear in an improvement examination only along with the Repeat Examinations for the course held after the examination when they had passed the course. No opportunity for improvement shall be granted when the course is again offered next.
- 6.10** Students cannot seek improvement of the part related to continuous assessment i.e., marks related to attendance, project and viva voce / presentation.
- 6.11** The fees for duplicate hall tickets, additional review of answer scripts, Repeat Examination fee, Improvement Examination Fee, Fee for revaluation of answer scripts, and fees for any component of clinical and seminar course evaluation which is being reviewed, resubmitted or redone, shall be as per the rates specified by the Undergraduate Council at the commencement of the academic year.
- 6.12** Hall tickets shall be issued to each student by the Examination Department prior to the commencement of the examinations. No student shall be permitted to enter the Examination Hall without the Hall Ticket. The Students will be permitted to appear only in those examinations indicated in her / his Hall ticket. It is further clarified that the issuance of a Hall Ticket is not an acknowledgement by the University that the student has fulfilled all the requirements which would entitle him/her to appear for the examination, such as, minimum attendance.

## **7. Projects, Seminar Courses, and Clinical Courses:**

### **Projects:**

- 7.1** In every course, 25 marks shall be assigned for projects, out of which 20 shall be assigned to a written project and 5 marks for project presentation or viva voce.
- 7.2** The Undergraduate Council shall, before the commencement of the semester, or at least on the day of commencement of the semester, notify on the Notice Board as well as the website of the University the last date for submission of projects in the courses offered in that semester. Hard

copies of projects shall be submitted to the concerned teacher by 5 p.m. on the prescribed date, and a soft copy shall also be e-mailed immediately thereafter to an e-mail id specified by the Undergraduate Council, and to the concerned subject teacher/s. The concerned subject teacher shall maintain a record of submission of hard copies, in a register supplied by the Examination Department. Half a mark shall be deducted from the marks awarded for the Projects submitted, for each day's delay in submission of projects, after the prescribed date and time. However, no project shall be accepted by the concerned teacher beyond six days after the date prescribed. Students shall be permitted to appear in the end-semester examination, subject to their having submitted their projects, and completed their presentation/viva-voce.

- 7.3** The Undergraduate Council shall, notify on the Notice Board as well as the website of the University, a uniform set of deadlines for completion of presentations/viva-voce.
- 7.4** The subject teacher shall notify specific project titles/topics to all the students either before the commencement of semester vacation or prior to the commencement of the semester in which the course is offered. The teachers shall also guide the students in methodology of data collection, research and writing of the projects.
- 7.5** The Presentation or viva voce of the projects, shall be organised only after the submission of the projects by the students. Such presentations or viva/voce shall be conducted by teacher in the presence of at least five other students. Presentations or viva voce shall not be carried out during regular class hours.
- 7.6** Plagiarism in projects submitted by the students shall constitute a serious academic malpractice and shall carry mandatory punishment of forfeiture of all marks in the concerned subject and / or suspension from the University maximum of one academic year.

### **Seminar Courses:**

- 7.7** In Seminar Courses, the course teacher shall provide the content of the course in about 35 to 40 class hours and allow the students to spend the rest of the time in carrying out research on the assigned topic.
- 7.8** Attendance shall be compulsory for all the students during the presentations of seminar papers.
- 7.9** A Seminar Course shall comprise of 100 marks, of which, there will preferably be an examination component of 30 marks. The written projects, presentation / viva voce, and other components shall comprise rest of the marks.
- 7.10** In seminar courses, in order to successfully complete and pass the course, a student shall secure a minimum of 50 marks in all the components put together. If any student fails in the seminar course, a repeat examination (of the examination component), or resubmission of the seminar paper, or fresh presentation, or resubmission of the seminar paper and fresh presentation may be administered by the teacher, within reasonable time, in consultation with the Undergraduate Council. The prescribed fee for resubmission and/or repeat examination shall be paid by the student prior to such repeat examination/resubmission.
- 7.11** Plagiarism in seminar papers submitted by the students shall constitute a serious academic malpractice and shall carry the same consequences as for projects, as prescribed in Rule 7.6.
- 7.12** A student who fails to secure the requisite marks in the seminar course despite the facility for repeat prescribed in Rule 7.10, or fails to complete the various components of the course, during the semester, shall be treated as failed in that seminar course. Such a student shall choose an additional seminar course in the following semester, after paying the requisite fee for the same.
- 7.13** A Faculty Co-ordinator shall be appointed by the Vice Chancellor every year to assist the Undergraduate Council in the co-ordination and supervision of all seminar courses in accordance



with these Regulations. The Faculty Coordinator so appointed shall submit a detailed report at the end of the year in the conduct of the seminar courses and may also recommend ways and means to improve the quality of teaching, research and project writing in the seminar courses.

**Clinical Courses:**

- 7.14** All clinical courses shall generally be taught by a team, consisting of a faculty member, and a senior practitioner/subject expert, if available. Such senior practitioner/subject expert shall be identified by the coordinator of clinical courses, in consultation with the concerned faculty member, with the approval of the Vice Chancellor.
- 7.15** In Clinical Courses, the course teacher shall provide the content of the course in about 20 to 30 hours and allow the students to spend the rest of the time in carrying out research on the assigned topic and defending his/her clinical paper/report in the rest of the classes assigned for the clinical courses. The scheduling of clinical courses shall be done in consultation with the practitioners or subject experts.
- 7.16** Attendance shall be compulsory for all the students during the presentations of the clinical papers/field visits and other exercises as may be designated by the teacher.
- 7.17** The evaluation method for each clinical course shall be designed by the teacher/s teaching the course, in consultation with the Undergraduate Council.
- 7.18** To successfully complete and pass a clinical course, a student shall secure a minimum of 50 marks in all the components put together. If any student fails in the clinical course, a repeat test or resubmission of projects or fresh presentation or resubmission of reports and fresh presentation or resubmission of any component of the student evaluation, shall be administered by the teacher, in consultation with the Undergraduate Council, after the student has paid the prescribed fees.

- 7.19** Plagiarism, or false statements/accounts in reports or projects or records submitted by the students in a clinical course shall constitute a serious academic malpractice and shall lead to the same consequences as prescribed in Rule 7.6.
- 7.20** If a student fails to secure the requisite marks in the clinical course, or fails to complete all the components of the clinical course during the semester for any reason, he/she shall be treated as having failed in that clinical course. Such students shall re-register for the clinical course when it is again offered.
- 7.21** A Faculty Co-ordinator shall be appointed by the Vice Chancellor every year to assist the Undergraduate Council in the coordination and supervision of all the clinical courses in accordance with these Regulations. The Faculty Coordinator so appointed shall submit a detailed report at the end of the year on the conduct of the clinical courses and may also recommend ways and means to improve the clinical courses

## **8. Question Papers**

- 8.1** Question papers shall generally be without choice to the students as to which questions they may answer. However, if the teacher would like to provide a choice, the same should be notified at the commencement of the semester and shall not exceed 25% of the marks in the relevant paper in any case.
- 8.2** The question papers in all courses, especially those of law, should preferably comprise of problem-based questions and be designed to evaluate the analytical skills of the students. The question papers of humanities and social science courses shall be based on critical evaluation of the concepts and their relationship to diverse fields of law.

## **9. Scheme of Evaluation**

- 9.1** The entire examination process shall be administered internally. The teacher teaching the course shall frame the question paper, as well as evaluate the answer scripts. As a general rule, all

question papers shall be in the format prescribed in Rule 8. Descriptive or narrative questions, designed to examine the memory of the students, if at all to be incorporated, should form only 20 % of the question paper.

**9.2** The Moderation Committee shall have the responsibility of ensuring that Regulations 8.1, 8.2 and 9.1 are strictly followed.

**9.3** If more than one teacher is involved in teaching of a course, the setting of question paper and evaluation shall be done jointly by all the teachers who taught the course.

**9.4** **There shall be a continuous evaluation of the students in every course to be based on the following:**

- |                              |                    |
|------------------------------|--------------------|
| a) Attendance                | : 5 marks          |
| b) Mid-semester examination  | : 20 marks         |
| c) Written project           | : 20 marks         |
| d) Viva Voce or presentation | : 5 marks          |
| e) End-semester examination  | : 50 marks         |
| <b>Total</b>                 | <b>: 100 marks</b> |

**9.5** The mid-semester examination for 20 marks shall generally be of 2 hours duration, and the end-semester exam for 50 marks shall generally be of 3 hours in duration.

**9.6** This scheme of evaluation, shall not apply to the Seminar and Clinical courses and the distribution of marks in the seminar and clinical courses shall be notified by the Undergraduate Council before the commencement of every semester.

**9.7** A candidate shall obtain a minimum of 50% marks or the equivalent grade i.e., Grade B in every course, to have successfully completed (passed) the course.

**9.8** Once a student is declared as 'failed' in a course for any reason whatsoever, his/her transcript shall carry ® with the grade obtained later, whether the grade was obtained in the Repeat examination or obtained after the candidate re-registered for the course. Likewise, student who is not allowed to take the End Semester Examinations for shortage of attendance and has been allowed to re-register, the grade obtained subsequently shall carry ®.

## **10. Promotion Scheme**

**10.1** No student shall be promoted to the next year of the B.A., LL.B (Hons.) programme unless he/she has successfully completed all the courses of all previous years of the programme, and a minimum of eight out of ten courses of the current year, as further explained in Rule 10.4. Provided that, if a student was debarred from appearing in an end-semester examination due to shortage of attendance in a compulsory course i.e., not a seminar or clinical course, then the concerned student shall not be promoted unless he/she satisfies the Undergraduate council that he/she will be able to meet the minimum attendance requirement when he/she re-registers for the said course.

**10.2** A student who has failed a course shall re-register himself/herself for the courses in which he/she has failed by paying the prescribed fees. If such student has been promoted to the next year of the programme, by virtue of Rule 10.1, he/she shall attend the courses of that year. For the re-registered course, he/she shall be evaluated for 95 marks, with the 5 marks for attendance being carried over from the original course. However, the student can carry forward his/her old project marks in the failed subject at his/her option.

**10.3** A student who has failed in more than two courses, and has not been promoted to the next year of the programme for that reason, shall re-register for those courses when they are again offered. The student shall be required to attend the classes and appear for both the Examinations i.e., Mid Semester and End Semester Examinations and the student can carry forward his/her old project marks in the failed subject at his/her option.

**10.4** No student shall be promoted to the third year without passing all the first year courses. Similarly, for the promotion to Fourth and Fifth years a Candidate should have passed all the papers in Second and Third year respectively.

**In other words, Promotion Scheme shall be based on the following:**

- i. For promotion to II year**—A student should have passed 8 out of 10 courses of I year.
- ii. For promotion to III year, a student should have**
  - a. passed all courses of I year and
  - b. passed 8 out of 10 courses of II year
- iii. For promotion to IV year, a student should have**
  - a. passed all courses of the I and II years and
  - b. passed 8 out of 10 courses of III year
- iv. For promotion to V year, a student should have**
  - a. passed all courses of I, II and III years and
  - b. passed 8 courses out of 10 of IV year

### **11. Revaluation of Answer Scripts**

**11.1\*** A student seeking revaluation of an answer script of an end-semester examination (or Repeat) shall apply to the Convener, Undergraduate Council. The applications so received shall be forwarded to the Vice-Chancellor for the approval of the panel of Examiners for revaluation.

**11.2\*** An application for revaluation by student shall be made to the Convener, Under Graduate Council by paying the prescribed fee within ten working days from the day of declaration of result

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**\*Amended vide E.C. Reso. No.2.6 dated 11.08.2015**

**# Amended vide E.C. Reso. No.2.6 dated 09.03.2016**

**11.3** In case of revaluation being successful, the student shall be awarded the grade as per the revaluation. In case a student takes the repeat examination and also applies for revaluation, the

grade obtained in reevaluation shall be final. If he/she fails in reevaluation, the grade obtained in the repeat examination shall be final.

- 11.4** If the difference between the original marks awarded and marks obtained in reevaluation is more than 10 marks, the script shall be sent to a third evaluator, and the marks awarded by the third evaluator shall be final.

## **12. Unfair Means and Malpractices in Examinations**

**12.1** Unfair means and other malpractices in relation to the examination shall include:

- a) Possession or use of material having potential to be used for unfair means, including cell phones.
- b) Writing on any part of the body/furniture/walls.
- c) Plagiarism in projects/seminar/assignments submitted for evaluation.
- d) Seeking or extending help in the exam, in relation to the questions asked.
- e) Any boycott of exam
- f) Disclosure of identity in the answer sheet in any form
- g) Any threat/use of abusive language in exam or in the answer sheets
- h) Refusal to surrender unfair means material or attempt to destroy.
- i) Refusing to obey instructions of the Invigilator.
- j) Smuggling an answer book/additional answer book into or out of the Examination Hall.
- k) Inserting/substituting or removing any page from the answer book/additional answer book.
- l) Impersonation in exam including interchanging of Roll Numbers and/or answer sheets.
- m) Any other similar malpractice, which in the opinion of the Undergraduate Council amounts to a use of unfair means.

**12.2** Use of Unfair Means shall be inquired into by the Disciplinary Committee.

**12.3** The Disciplinary Committee shall submit a report to the Registrar who shall impose the penalty with reasons in writing. An appeal can be made to the Vice-Chancellor who shall either uphold or reduce the penalty, or condone the same.

**13. Grades, Grade Value, Grade Point Average (GPA) and Cumulative Grade Point Average (CGPA)**

**13.1** The official transcript of the University shall indicate the Grades and the Cumulative Seven point Grade Point Average only. The interpretation of the Grade system followed by the University shall be printed at the back of the transcript itself.

**13.2** The marks secured by the students shall be converted to the Grades as mentioned below:

<b>Marks</b>	<b>Grade</b>	<b>Grade Value</b>
70 and above	O	7
65 – 69	A+	6
60 – 64	A	5
55 – 59	B+	4
50 – 54	B	3
Below 50	F	0

**13.3** In addition to the Grades mentioned above, the following acronyms are also used in the transcript wherever appropriate:

<b>Ab</b>	-	Absent
<b>R</b>	-	Repeat
<b>RW</b>	-	Result Withheld
<b>I</b>	-	Improvement
<b>F</b>	-	Failed
<b>Db</b>	-	Debarred

**13.4** The Cumulative Grade Point Average (CGPA) is arrived at by dividing the sum of the Grade Values and the Course Credits in each course by the total number of credits in all the courses.

#### **14. Award of Gold Medals**

- 14.1** Gold Medal(s) shall be awarded on the basis of the criteria fixed for the said Gold medal. For Gold medals based on certain streams of study, they shall be awarded on the basis of the highest average of grades obtained in the courses of that stream.
- 14.2** If two or more students have secured the same grade or grade average, then the marks secured by the students in the course/s shall be taken into consideration in awarding the Gold medals.
- 14.3** If two or more students also secure the same marks, then the Gold Medal shall be awarded to the student who has higher grades overall. In case the two contenders have equal overall grades, then the grades in the compulsory courses, and performance in co-curricular activities shall be taken into account.
- 14.4** Along with the Gold Medals in the individual streams, the rank holders on the basis of CGPA shall be awarded the University Gold medal for being First and Second Rank holders.
- 14.5** The University shall also issue Certificates indicating the name of the Medal awarded to the students. The University may also consider issuing other Certificates of Merit or overall conduct at any convocation organised by the University
- 14.6** A student who has been fined or has been expelled from the Hostel / University for any act of indiscipline shall not be eligible for the award of gold medal(s). A student who has failed in any course and has cleared the course in a Repeat Examination shall not be eligible for award of gold medals.
- 14.7** If a student has taken an improvement examination and if the grades of that particular course has a bearing on the relative standing of the student as against other contenders with regard to a gold medal, then he/she shall not be considered for the said gold medal.



## **15. Award of Degrees**

- 15.1** A student shall be eligible for the award of B.A.LL.B. (Hons.) degree after successful completion of all the 50 prescribed courses with a total of 180 credits and if he/she has obtained a minimum of CGPA of 3.00 out of 8.00/7.00, as the case may be, within the maximum period of eight years from the year of admission to B.A.LL.B. (Hons.) course.
- 15.2** The Degree Certificates shall be signed by the Chancellor as well as the Vice Chancellor.
- 15.3** Along with the Degree, all the students shall be provided with a consolidated Transcript, indicating the courses, course credits, grades obtained, CGPA as well as interpretation of these features on the reverse of the Transcript.
- 15.4** The Official Transcript shall be signed by the Registrar.
- 15.5** The Records of all the certificates issued by the University shall be maintained by the Examination Department/Section, in consultation with the Registrar.
- 15.6** All students shall be required to complete the B.A.LL.B. (Hons.) Programme within eight years of enrolment.

## **16. Exchange Programmes**

- 16.1** Students may be allowed to go abroad under Exchange Programme on the basis of the Guidelines for Exchange Programmes notified by the University.
- 16.2** Students who have been fined or expelled from hostel for any act of indiscipline shall not be eligible to be considered for exchange programmes.

## **17. Short Courses**

- 17.1** The University may offer Short Courses for students of the B.A.LL.B (Hons.) programme in accordance with the Regulations for Short Courses.
- 17.2** The Coordinator for Short Courses, appointed by the Vice Chancellor, shall assist the Undergraduate Council in administering such short courses.
- 17.3** Short courses shall be evaluated out of 100 marks. The grading system will be in accordance to Rule 13.2. A student shall be required to obtain a minimum of 50 marks to successfully complete (pass) a short course.
- 17.4** The grade obtained in the short course will not count towards calculation of the Cumulative Grade Point Average (CGPA). It will also not be reflected in the transcript provided to the student. A separate transcript reflecting the grades obtained in short courses will be issue to the student on completion of the B.A.LL.B (Hons.) programme
- 17.5** Plagiarism in projects/assignments/examinations submitted by the students for a short course shall constitute a serious academic malpractice and shall carry the same consequence as plagiarism as for projects, as described in Rule 7.6.

## **18\* Examination Fees:**

- |  |                         |
|--|-------------------------|
| a. Examination Fees                                    | : Rs. 3000/- per annum  |
| b. Repeat/Improvement Examination Fee                  | : Rs. 500/- per subject |
| c. Re-evaluation fee                                   | : Rs. 500/- per subject |
| d. Review of Answer Script                             | : Rs. 500/- per subject |
| e. Issue of Duplicate Grade Sheet to Graduate Students | : Rs. 1000/-            |

**\*Inserted vide item No. 2.7 of E.C. meeting held on 09.03.2016**

## B.A.LL.B (Hons.) Programme

### Course Curriculum

Course No.	Course Name	Course Credits		Course No.	Course Name	Course Credits
<b>I-Semester</b>				<b>II-Semester</b>		
1.1	Legal Methods	3		2.1	Law of Contracts-I	3
1.2	Law of Torts-I	3		2.2	Law of Torts-II	3
1.3	History of Legal & Constitutional Development in India	3		2.3	Criminal Law-I	3
1.4	Political Science-I	3		2.4	Political Science-II	3
1.5	English – I	3		2.5	English –II	3
<b>III-Semester</b>				<b>IV-Semester</b>		
3.1	Law of Contracts-II	3		4.1	Law of Property	3
3.2	Family Law-I	3		4.2	Family Law-II	3
3.3	Criminal Law-II	3		4.3	Law and Poverty	3
3.4	Economics & Law-I	3		4.4	Economics & Law-II	3
3.5	Sociology-I	3		4.5	Sociology-II	3
<b>V-Semester</b>				<b>VI-Semester</b>		
5.1	Jurisprudence-I	4		6.1	Jurisprudence-II	4
5.2	Constitutional Law-I	4		6.2	Constitutional Law-II	4
5.3	Administrative Law	4		6.3	Clinic-I (ADR)	5
5.4	CPC & Law of Limitation	4		6.4	International Law	3
5.5	Law of Evidence	4		6.5	Labour Laws	3

<b>VII-Semester</b>				<b>VIII- Semester</b>		
7.1	Corporate Law-I	3		8.1	Corporate Law-II	3
7.2	Environmental Law	3		8.2	Taxation Laws	3
7.3	Intellectual Property Rights Law	3		8.3	Cyber Laws	3
7.4	Banking Law & Negotiable Instruments	3		8.4	Clinic -II	6
7.5	Seminar Course-I	5		8.5	Seminar Course-II	5
<b>IX-Semester</b>				<b>X-Semester</b>		
9.1	International Trade Law	3		10.1	Law of Insurance	3
9.2	Judicial Process & Interpretation of Statutes	3		10.2	Human Rights, International Humanitarian & Refugee Law	3
9.3	Clinic-III	6		10.3	Clinic-IV (Court Management & Practical Training)	6
9.4	Seminar Course-III	5		10.4	Seminar Course-V	5
9.5	Seminar Course-IV	5		10.5	Seminar Course-VI	5

## **8.2 Academic and Examination Regulations LL.M. Programme**

The University in principle would adopt the UGC guidelines for the one year LL.M. Programme and also the latest rules and regulations of UGC from time-to-time; and its admission is on the basis of Entrance Test.

**1. Constitution of Centre for Post-Graduate Legal Studies (CPGLS):** The Vice Chancellor shall constitute a Centre for Post Graduate Legal Studies consisting of the faculty members competent to guide Post Graduate scholars including Ph.D. Students.

### **2. Eligibility for Admission:**

- a) To be eligible to appear for admission to one year LL.M. Programme, a candidate should have passed the LL.B. or an equivalent degree from a recognised University with not less than 55% marks in aggregate (50% in case of reserved categories, i.e. SC/ST/Persons with Disability).
- b) The admission for Foreign Nationals shall be made on the basis of:
  - (i) academic record of LL.B. or equivalent Degree recognised by UGC/Association of Indian Universities with not less than 55% marks or equivalent grade.
  - (ii) assessment of necessary communication skills in written and spoken English and performance at the interview in terms of aptitude and capacity.

### **3. Admission Procedure:**

- a. Admission to one year LL.M. Degree shall be done through an All India Law Admission Test (AILET) conducted every year by the University. The candidate shall secure minimum of 50% of the marks in the written test to become eligible for admission. In case of SC/ST candidates, it is 40%. The University has a right to keep the seats vacant if there are no candidates who secured minimum cut off marks.
- b. Candidates awaiting results of the qualifying examination can appear for the Entrance Test subject to a condition that they produce proof of having passed the qualifying examination at the time of admission.

- c. The total number of seats will be 70 + 10 (Foreign Nationals) with the following reservations:
- |                         |         |
|-------------------------|---------|
| Scheduled Caste         | : 15%   |
| Scheduled Tribe         | : 7.5 % |
| Persons with Disability | : 2.5%  |
- d. Admission for Foreign Nationals: 5 seats are allotted to Foreign National candidates possessing the Citizenship of a country other than India will only be considered under this category. The Foreign Nationals are exempted from taking the Admission Test.
- e. The vacant seats under Foreign National Category shall be filled from the General Category candidates in order of merit.

#### **4. Curriculum:**

**(i). Foundation/Compulsory Papers (3 courses of 3 credits each)**

These consist of the following three subjects/papers, which should be completed in the first semester:

- a) Legal Research Methodology
- b) Comparative Public Law
- c) Law and Justice in a Globalising World

**(ii). Optional/ Specialisation papers (6 courses of 2 credits)**

Specialisation courses will be offered in one or more group of the specialisation. Each group of specialisation shall consist of several papers from which the students can choose the number required to get the degree of that specialisation.

**(iii). Dissertation (3 credits)**

Note: Foundation/Compulsory Papers will be equivalent to 64 teaching hours and Optional/ Specialisation courses will equivalent to 36 teaching hours.

## **5. Evaluation:**

Each of the Papers shall carry a maximum of 100 Marks.

### **1. The evaluation of students in a paper shall broadly be based on two segments:**

#### **a. Continuous evaluation by the teacher(s) of the course:**

Continuous evaluation will be only for 50% of the total marks assigned to each course. It may comprise of projects, case analysis, assignments, presentations and other similar evaluation methods. The faculty member teaching any course will have the discretion to evolve his/her own scheme for continuous evaluation on the basis of this broad guideline.

#### **b. Evaluation through a semester examination:**

Each course will be evaluated by a semester examination for 50% marks of the total marks assigned to each course. The examination may be open/closed book depending upon the particular requirement of any course. The exam component cannot exceed 50% of the total marks for the course.

The Dissertation will be evaluated out of a maximum of 100 marks out of which 75 marks shall be for the dissertation and 25 marks for the viva-voce. The dissertation shall be evaluated by the supervisor appointed for the candidate by the CPGLS. The viva-voce will be conducted by a panel of faculty members identified for the purpose, who will award the 25 marks meant for the same.

### **2. Conditions for Pass and Re-examination**

- a) To be declared successful in any Course/Dissertation, a candidate must secure at least 'B' Grade. Those who secure 'F' Grade shall be declared as failed.
- b) Candidates who fail to appear for the examination in a Course or fail to obtain at least 'B' Grade must take the respective examination again, including presentation of fresh Assignments/Research Papers, in the corresponding Semester.
- c) If a candidate secures 'F' Grade in the Dissertation or fails to submit the Dissertation within the time permitted he/she will be given one more chance to submit a revised Dissertation or Dissertation as the case may be within such time as the CPGLS decides.

- d) A student admitted to the One year LL.M. Degree Programme must complete all the prescribed requirements within a maximum period of 2 years from and including the year of admission in order to be eligible for the award of the Degree.

## 6. Grading of Students:

**The performance of the candidates shall be evaluated on a six point scale with the corresponding Grade Values as follows:**

- (a) The official transcript of the University shall indicate the Grades and the Cumulative Seven point Grade Point Average only. The interpretation of the Grade system followed by the University shall be printed at the back of the transcript itself.
- (b) The marks secured by the students shall be converted to the Grades as mentioned below:

Percentage of Marks	Grade	Grade Value
70 and above	<b>O</b> (Excellent/Outstanding)	7
65-69	<b>A+</b>	6
60-64	<b>A</b>	5
55-59	<b>B+</b>	4
50-54	<b>B</b>	3
Below 50	<b>F</b>	0

A candidate to be declared successful has to obtain a minimum of 50% marks or the grade equivalent to that i.e. **B** in every paper.

- (c) **In addition to the Grades mentioned above, the following acronyms are also used in the transcript wherever appropriate:**

**Ab** - Absent

**R** - Repeat



<b>RW</b>	-	Result Withheld
<b>I</b>	-	Improvement
<b>F</b>	-	Failed
<b>Db</b>	-	Debarred

(d) The Cumulative Grade Point Average (CGPA) is arrived at by dividing the sum of the Grade Values and the Course Credits in each course by the total number of credits in all the courses.

### **7. Award of Degree**

Candidates who have completed all the courses and the Dissertation obtaining at least a “B” Grade, and Secured Cumulative Grade Point Average (CGPA) of 3 out of 7 shall be awarded the LL.M. Degree.

- (a) A student shall be eligible for the award of LL.M degree after successful completion of all the prescribed courses with a total of 24 credits and if he/she has obtained a minimum of CGPA of 3.00 out of 7.00.
- (b) The Degree Certificates shall be signed by the Chancellor as well as the Vice Chancellor.
- (c) Along with the Degree, all the students shall be provided with a consolidated Transcript, indicating the courses, course credits, grades obtained, CGPA as well as interpretation of these features on the reverse of the Transcript.
- (d) The Official Transcript shall be signed by the Registrar.
- (e) The Records of all the certificates issued by the University shall be maintained by the Examination Department/Section, in consultation with the Registrar.

### **8. Award of Gold Medals**

- a) Gold Medal(s) shall be awarded on the basis of the criteria fixed for the said Gold medal. For Gold medals based on certain streams of study, they shall be awarded on the basis of the highest average of grades obtained in the courses of that stream.

- b) If two or more students have secured the same grade or grade average, then the marks secured by the students in the course/s shall be taken into consideration in awarding the Gold medals.
- c) If two or more students also secure the same marks, then the Gold Medal shall be awarded to the student who has higher grades overall. In case the two contenders have equal overall grades, then the grades in the compulsory courses, and performance in co-curricular activities shall be taken into account.
- d) A student who has been fined or has been expelled from the Hostel / University for any act of indiscipline shall not be eligible for the award of gold medal(s). A student who has failed in any course and has cleared the course in a Repeat Examination shall not be eligible for award of gold medals.

#### **9. Requirement of Attendance**

- a) It is expected that students shall attend all scheduled classes. In no event shall a student be absent for more than 34% of the classes held in the subject in a semester, whether on account of medical leave or otherwise.
- b) The attendance status of every student shall be duly notified by the Examination Department every month, both on the Notice Board, and by any other appropriate means for communication, indicating the total number of classes held, the number of classes a student has attended, or was absent. The Examination Department shall declare the final attendance status of every student as well as the list of eligible candidates to appear in the end semester examinations, prior to the commencement of the end semester examination
- c) Every student shall secure a minimum of 75% of attendance in every course to be eligible to appear for the end semester examination. However, if any student falls short of 75% but has secured 70% or more in a particular course(s), such student may be permitted to appear for the end semester examination provided the student has secured 75% or more in all other courses in a

given semester. It is further clarified that, in such cases, the student, though permitted to appear for the end semester examination, shall not be entitled for the award of marks for attendance in those courses where the student has secured attendance below 75%.

- d) Students who have been granted Medical Leave as per the Rules of the University, shall be eligible to appear for the end semester examination provided that they have attended a minimum of 70% of classes in the course for which they are appearing for the examination, and the shortfall in attendance is attributable to the medical leave.

#### **10. Academic Leave**

- a) Academic leave shall only be granted by the Vice Chancellor on the recommendation of the Class Teacher / Faculty Advisor. In applying for academic leave, the student shall specify the class hour/s that he/she may be absent for. Academic leave shall be given for a class hour/set of class hours, and not in terms of days. An academic leave form shall accordingly be prepared by the Centre for Post graduate Legal Studies.
- b) Academic leave to a student shall be considered, subject to the prior approval of the Vice Chancellor, or any person designated by him, for participation in moot court competitions, seminars, conferences, or any other academic, co-curricular and extra-curricular activities. It is further clarified that academic leave shall not be granted for participation in Summer School programmes, internships, job interviews, passport/visa interviews, judicial exams, competitive exams etc. under any circumstances.
- c) Invitation for participation in any of the activities, for which a student may be granted academic leave, should have been received by the University or addressed to the University. Invitations addressed to individual students will not be considered for academic leave.
- d) Academic leave in a given semester, shall not exceed 10% of the classes in each subject.

- e) No academic leave shall be granted for appearing in examinations.
- f) It is clarified that in the event a student is unable to appear for an examination on any grounds whatsoever, including medical leave or academic leave, there shall not be any rescheduling of the said examination or special examination, or any proportionate enhancement of marks on the basis of marks secured in any other examination in the said course. No request from any student in this regard can be entertained by any authority.

#### **11. Medical Leave**

- a) Medical leave shall be with the prior permission of the University, unless emergency circumstances do not permit it. In such an event, the Vice Chancellor shall be approached as soon as possible. Request for medical leave from students which will involve their absence from the University campus may be considered only against hospitalisation for any treatment or investigation or isolation of student(s) required for any contagious diseases.
- b) All the medical records, investigations etc., done during admission in a hospital / nursing home along with the request should be submitted to the Examination Department immediately on reporting back to the University and in any case within one week of resuming the classes after the discharge from the hospital / nursing home concerned. No medical certificate shall be entertained by the Examination Department thereafter.
- c) Where the student is not admitted to a hospital / nursing home, but isolation of the student from the hostels is required in the larger interest of other students, the same shall be certified by the University doctor.
- d) Submission of improper medical certificates or fake certificates shall result in mandatory disciplinary action by the University.

- e) In case of a student who has been granted Medical Leave, the class hour/s missed on account of the medical leave shall not be excluded for calculating the total number of classes in the concerned course.

## **12. Examination Scheme**

It shall be mandatory for every student to appear for every examination conducted by the University. No student shall be allowed to absent himself/herself from any examination except with the prior written permission of the Vice Chancellor on a written request made by the student, stating the reasons for possible absence. It is further clarified that permission by the Vice Chancellor only excuses the student from appearing in the examination and is not a ground for any other relief, including those alluded to in Rule 10(f).

### **The rules are:**

- a) A student who absents himself/herself for an examination without permission shall be declared “Failed” in that course. He/she shall appear in the Repeat Examination for that course. If he/she passes the course in the Repeat Examination, the grade obtained shall have ® mentioned against it in the transcript. It is further clarified that no exemption of any kind in any examination during an academic year shall be provided on medical grounds.
- b) If any student or a group of students, under a common understanding, intentionally absents himself/herself/themselves from any scheduled examination, he/she/they shall not be allowed to write the Repeat exam, and will be consider “Failed” in that course. They will have to re-register for the course as and when it is again offered, after due payment of the prescribed fine. The decision of the Disciplinary Committee as to whether the absence was pursuant to a common understanding shall be final, subject to an appeal to the Vice Chancellor.
- c) The CPGLS shall organise Repeat Examinations for those students who fail in any of the courses in a semester, as well as those students who have not appeared for the end semester examinations for any valid reasons. The Examination Department shall maintain a record of students who have

not appeared for an examination, on any ground. The dates for the repeat examination shall generally be notified at the beginning of the semester. If the dates are changed, such change shall duly be notified by the Centre for Post Graduate Legal Studies at least one week before commencement of the repeat examination both on the Notice Board and the website of the University.

The Repeat Examination shall be generally organised either immediately after the completion of the end semester examinations or just before the commencement of the following semester or within 10 days of its commencement. The Grades obtained in the Repeat Examinations, unless duly approved, shall be indicated with® at the top of the Grade.

### **13. Unfair Means and Malpractices in Examinations**

#### **(1) Unfair means and other malpractices in relation to the examination shall include:**

- a) Possession or use of material having potential to be used for unfair means, including cell phones.
- b) Writing on any part of the body/furniture/walls.
- c) Plagiarism in projects/seminar/assignments submitted for evaluation.
- d) Seeking or extending help in the exam, in relation to the questions asked.
- e) Any boycott of exam
- f) Disclosure of identity in the answer sheet in any form
- g) Any threat/use of abusive language in exam or in the answer sheets
- h) Refusal to surrender unfair means material or attempt to destroy.
- i) Refusing to obey instructions of the Invigilator.
- j) Smuggling an answer book/additional answer book into or out of the Examination Hall.
- k) Inserting/substituting or removing any page from the answer book/additional answer book.
- l) Impersonation in exam including interchanging of Roll Numbers and/or answer sheets.
- m) Any other similar malpractice, which in the opinion of the Centre for Post Graduate Legal Studies amounts to a use of unfair means.

(2) Use of Unfair Means shall be inquired into by the Disciplinary Committee.

- (3) The Disciplinary Committee shall submit a report to the Registrar who shall impose the penalty with reasons in writing. An appeal can be made to the Vice-Chancellor who shall either uphold or reduce the penalty, or condone the same.

### **8.3 LL.M. Joint and Dual Degree Programme Regulations**

1. Under a Memorandum of Understanding with any recognised institutions including Foreign Universities, NLU Delhi can offer LL.M. Dual Degree Programme subject to the compliance of norms relating to admission and examination etc. stipulated in the Ordinance.
2. The number of courses and credits, its equivalence and evaluation shall be as per the norms of the Host University.
3. On successful completion of the courses during the study at the Host University, the candidate shall be considered for award of the LL. M Degree at NLU Delhi and also at the Host University.
4. The Vice Chancellor shall have the power to take decision to ease any procedural intricacies in the conduct of this course. All such measures would be tabled in the next meeting of Academic Council for ratification.

### **8.4 Ph.D. Regulations<sup>1</sup>**

#### **1. Constitution of Doctoral Committee:**

The Vice-Chancellor shall constitute a Doctoral Committee consisting of the senior faculty members of the National Law University, Delhi and external experts for a period of two years at a time. The Doctoral Committee will be the Apex body to guide and supervise overall doctoral programme in the university. It will lay down the broad policies of research programme and suggest measures for development and improvement of the programme. It will provide a vision to the doctoral programme.

#### **2. Constitution of Research Advisory Committee:**

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<sup>1</sup> Revised as per UGC (Minimum Standards and Procedure for Award of M.Phil/ Ph.D. Degrees) Regulations, 2016; these regulation will come into effect from the date of approval by the university authorities.

The Vice Chancellor shall constitute a Research Advisory Committee<sup>2</sup>, which shall consist of convenor of Ph.D. Programme, Registrar and three professors of the National Law University, Delhi. The Vice Chancellor in his/her discretion can nominate external members in Research Advisory Committee in addition to internal members of the National Law University, Delhi. The Research Advisory Committee will review the research proposals received by the university every year. The reviewed proposals will be submitted to the Doctoral Committee for consideration and evaluation. The Research Advisory Committee will also guide the research scholars in developing the study design and methodology of research. It will periodically review and assist in the implementation of the research works.<sup>3</sup>

### **3. Eligibility for Admission<sup>4</sup>:**

**To be admitted to the candidature for a doctoral degree an applicant shall have:**

- (i) A Master's degree in Law<sup>5</sup> or a professional degree declared equivalent to the Master's degree in Law<sup>5</sup> by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed) or an equivalent degree from a foreign educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions.

Or

- (ii) obtained a degree in law and Masters' Degree with M. Phil. in social sciences or humanities of any recognised university with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed). Provided that candidates with qualifications in social sciences and humanities may be admitted to the

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<sup>2</sup> Constituted as per regulation 8 of UGC (Minimum Standards and Procedure for Award of M.Phil/ Ph.D Degrees) Regulations, 2016.

<sup>3</sup> Functions of Research Advisory Committee as per Regulations 8.11, 8.12 and 8.13 of regulation 8 of UGC (Minimum Standards and Procedure for Award of M.Phil/ Ph.D Degrees) Regulations, 2016.

<sup>4</sup> Regulations 3, UGC (Minimum Standards and Procedure for Award of M.Phil./ Ph.D Degrees) Regulations, 2016.

<sup>5</sup> Inserted vide E.C. Resolution No. 2.9 dated 22.12.2018.



programme if the research they wish to pursue interfaces with the discipline of law with a special focus on Public Policy or Law.

For the above two categories, a relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-abled and other categories of candidates as per the decision of the Commission from time to time, or for those who had obtained their Master's degree prior to 19th September, 1991. The eligibility marks of 55% (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible based only on the qualifying marks without including the grace mark procedures.

Or

(iii) Candidates possessing a Degree in law and Masters' Degree considered equivalent to M.Phil. Degree of an Indian Institution, from a Foreign Educational Institution accredited as per UGC Regulations<sup>6</sup> shall be eligible for admission to Ph.D. programme.

Or

(iv) Degree in law and Ph.D. in any discipline.

Or

(v) Judge of any State High Court in India with three years' experience or Judge of Supreme Court of India.

Or

(vi) A foreign student, who is interested to enrol from outside India from reputed University/Institutions may be allowed to be registered for Ph.D. in National Law University Delhi subject to the condition that one supervisor will be from the National Law University Delhi and one from the parent foreign University/Institutions of the student. He /She will be exempted from appearing in the Entrance Test subject to the condition that he/she fulfils the other minimum eligibility conditions. The Vice-Chancellor will be competent to allow registration of such students on case to case basis on the

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<sup>6</sup> Regulations 3.4, UGC (Minimum Standards and Procedure for Award of M.Phil./ Ph.D Degrees) Regulations, 2016.

recommendations of Doctoral Committee. The student will be required to visit National Law University Delhi for Viva-Voce to defend his/her Thesis as per University Regulations.<sup>7</sup>

The Vice-Chancellor may permit a member of the NLU Delhi faculty to take up Ph.D. Degree course along with his/her teaching assignment in the interest of faculty improvement on the condition that his / her teaching and other responsibilities are not hampered in any way provided such candidates fulfil the conditions prescribed in the Ph.D. Regulations.

#### **4. Procedure for Admission<sup>8</sup>:**

- a) The number of seats available for Ph.D. programme will be notified by the University every year before the start of admission process keeping in view the availability of teachers for guiding Ph.D. Scholars. However, the number of seats may be increased up to 25% for considering the applications of regular faculty members of the NLU Delhi for Ph.D. admission, who are otherwise fulfilling the required eligibility criteria.
- b) The admission shall be through a qualifying written test to be conducted by the university. The written test is only a qualifying test and there will be no weightage of marks secured in test in the final selection.
- c) The candidate shall secure minimum 50% marks (40% in case of SC/ST candidates) in the written test to qualify for submission of research proposal. The qualified candidates will be asked to submit their Research Proposal for scrutiny. The University has the right to keep the seats vacant if sufficient numbers of candidates with minimum cut off marks are not available.
- d) The candidates who have qualified UGC NET/JRF, SLET/M.Phil. in Law are exempted from taking the admission test. The candidates who have obtained a degree in Law and Masters' Degree with M.Phil. in Social Sciences or Humanities applying under the Ph.D. Regulations Clause 3 (ii) and have qualified UGC NET/JRF, SLET/M.Phil. in Social Sciences or Humanities<sup>9</sup>

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<sup>7</sup> Inserted vide E.C. Resolution No. 2.3 dated 18.09.2012.

<sup>8</sup> Amended vide notification dated 26.04.2016/ E.C. Resolution No. 1.4 dated 12.08.2016 and Regulations 5, UGC (Minimum Standards and Procedure for Award of M.Phil/ Ph. D Degrees) Regulations, 2016.

<sup>9</sup> Inserted vide E.C. Resolution No. 2.9 dated 22.12.2018.

are also exempted from taking the admission test. They will be asked to submit their Research Proposal for scrutiny along with other qualified candidates.

- e) All qualified candidates along with exempted category candidates shall submit research proposal. The Research Advisory Committee will short list the candidates after evaluating their research proposals for giving presentation before the Doctoral Committee as per the guidelines prescribed by the university. The candidates equal to three times of number of seats, based on scoring given by the Research Advisory Committee, will be called to give a presentation before the Doctoral Committee on the proposed topic of research on a date notified by the University.
- f) Based on identified criteria, the Doctoral Committee will evaluate the candidates for maximum of marks<sup>10</sup> as may be prescribed. The decision of the Doctoral Committee in recommending the name of the candidates for admission to Ph.D. programme shall be final. The admissions will be finally approved by the Vice-Chancellor on the recommendations of the Doctoral Committee. The University has a right to keep the seats vacant if the sufficient number of candidates are not found suitable by the Doctoral Committee.

## **5. Categories of Enrolment:**

### **a. Full-time enrolment**

- i) Enrolment for the Ph.D. Degree shall ordinarily be full-time. The candidate shall put in a minimum of three-years residence of which at least 18 months shall be in the university. During this period, a scholar can be attached to a supervisor and assist the supervisor in teaching at the University. After this period, a scholar may be permitted to conduct empirical research work outside the university. There shall thus be provision for the candidate to earn credits for research work done outside the university.
- ii) Five years shall be the maximum period in which a full time candidate should complete the work and submit it for evaluation. However, this time period is extendable up to one year in two extensions of six months each in case the scholar requests in writing for

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<sup>10</sup> Amended vide E.C. Resolution No. 2.9 dated 22.12.2018.

such extension. This is subject to the approval of the doctoral committee on recommendation of the Research Advisory Committee.

#### **b. Part-time enrolment**

- i) A part-time candidate shall put in a minimum of four years of part-time study in the University including time spent for research at any other place with the permission of the supervisor.

Provided that the part-time candidates shall put in residence in the University for at least a total period of two semesters spread over the five-year period. However, persons working at senior level such as a Judge in the High Court/Supreme Court, a senior Advocate in Supreme Court and Judicial Officers (with LL.M. degree and ten years' experience as Judicial Officer) and IAS/IPS/IRS and allied Services Officer<sup>11</sup> (with LL.M. degree and 10 years' experience as IAS/IPS/IRS and allied Services Officer recruited through UPSC) may be exempted from the said residence condition with the condition that they should complete the certificate course in research methodology within six months after admission.<sup>12</sup>

- ii) Five years shall be the maximum period in which the part-time candidate shall complete the research work and submit it for evaluation. However, this time period is extendable up to one year in two extensions of six months each in case the scholar requests in writing for such extension. This is subject to the approval of the doctoral committee on recommendation of the research advisory committee.

#### **c. Conversion**

Conversion either from part-time to full-time or from full-time to part-time is to be permitted only with the approval of the Doctoral Committee. All cases of pre and post-employment of research scholars including JRF and SRF will be considered and approved by the Doctoral Committee."

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<sup>11</sup> Inserted vide E.C. Resolution No. 2.9 dated 22.12.2018.

<sup>12</sup> Amended vide E.C. Resolution No. 2.9 dated 25.02.2013.

**d. Monitoring the Research Work**

In cases of both part-time and full-time enrolment the supervisor of the candidate shall ensure monitoring of the research work done by the scholars outside the university campus by insisting on production of adequate proof of work done.

**e. Expiry/Lapse of Enrolment:**

Enrolment for the Ph.D. shall be deemed to have lapsed after six years from the date of enrolment both in case of full-time scholars and part-time scholars.

The women candidates and Persons with Disability (more than 40% disability) may be allowed a relaxation of two years for Ph.D. in the maximum duration. In addition, the women candidates may be provided Maternity Leave/Child Care Leave once in the entire duration of Ph.D. for up to 240 days.

**6. Supervisors for Research:**

- a) The Doctoral Committee shall appoint one or more regular faculty member(s) to supervise the Ph.D. scholars.
- b) Only a Ph.D. Degree holder can be a supervisor for Ph. . scholars provided that he / she has completed at least two years after obtaining Ph.D. degree from any one of the Indian or foreign universities;
- c) A Professor of Law who has no Ph.D. Degree can be a supervisor provided he / she has minimum 15 years of teaching and research experience.
- d) A Co-Supervisor can be allowed in inter-disciplinary areas from other departments of the same institute or from other related institutions with the approval of the Research Advisory Committee.
- e) The Doctoral Committee shall ensure that supervisors be competent to supervise the scholar and also that they be available for supervision for the expected duration of the scholar period of study.
- f) A scholar shall pursue the programme of study and research as approved by supervisor / supervisors. Such programme shall include the presentation of a thesis embodying the results of the scholar's research work.

- g) For the award of the degree of Doctor of Philosophy the thesis must form a distinct contribution to the knowledge in the subject and afford evidence of originality shown either by the discovery of new facts or by the exercise of independent critical analytical power.
- h) Within one month of completion of Course Work and allotment of supervisor, the scholar shall submit the title of the thesis for approval by the supervisor / supervisors. The title approved by the supervisor should not be substantially altered except with the permission of the Doctoral Committee.
- i) Scholars registered for Ph.D. should submit the interim report every six months duly certified by the supervisor. If they fail to submit two interim reports the candidature will automatically stand cancelled.
- j) All research scholars will be required to appear before the Research Advisory Committee once in six months to make a presentation of the progress of their work for evaluation and further guidance in the presence of their supervisors. The six monthly progress reports shall be submitted by the Research Advisory Committee to the University with a copy to the research scholar.
- k) A Supervisor shall not have, at any given point of time, more than eight Ph.D. Scholars.
- l) If the research theme requires the assistance of any of the experts in any inter-disciplinary field for co-supervision, the Doctoral Committee may approve the list of such supervisors from time to time and under no circumstances the co-supervisors be appointed as the main supervisor for any scholar. Such co-supervisors will be appointed along with main supervisor for any of the Ph.D. scholars depending upon the circumstances.
- m) In case of relocation of an Ph.D. woman scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the University to which the scholar intends to relocate provided all the other conditions in these regulations are followed in letter and spirit and the research work does not pertain to the project secured by the parent institution/ supervisor from any funding agency. The scholar will, however, give due credit to the parent guide and the institution for the part of research already done.

#### **7. Course Work:**

**The scholars should undertake course work for a minimum period of one semester and take three courses covering 8 credits. The details of the three courses are as follows:**

- a) Course on Research methodology (4 credits); Advanced level courses focusing on the research area of Ph.D. scholar and Practical Teaching Course
- b) The scholars possessing M. Phil./ Ph.D. Degree may be exempted from taking the Research Methodology paper in the course work provided they have completed such course earlier.
- c) The Ph.D. scholar shall obtain a minimum of 55% of marks or its equivalent grade in the UGC 7-point scale (or an equivalent grade/CGPA in a point scale wherever grading system is followed) in the course work in order to be eligible to continue in the programme and submit the thesis.
- d) The course work shall be completed within six months from the date of registration.
- e) Ph.D. Scholar failing to secure 55% of marks (as per sub regulation 7.c) in the courses mentioned above, may be provided an opportunity to re-appear only one time within three months of the publication of results.
- f) The Ph.D. scholar shall be allowed to continue further research work only after completing the course work as mentioned above.
- g) Provided that persons working at senior level such as a Judge in High Court/Supreme Court, a senior Advocate in Supreme Court and Judicial Officers (with LL.M. degree and 10 years' service as Judicial Officer) and IAS/IPS/IRS and allied Services Officer<sup>13</sup> (with LL.M. degree and 10 years experience as IAS/IPS/IRS and allied Services Officer recruited through UPSC) may be exempted from course work, with the condition that they should complete the certificate course in research methodology within six months after admission.<sup>14</sup> This certificate course will be considered equivalent to 8 credits.
- h) The content of the course work shall be prepared by the Research Advisory Committee and approved by the Vice-Chancellor.
- i) There shall not be any revaluation of the Course Work.

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<sup>13</sup> Inserted vide E.C. Resolution No. 2.9 dated 22.12.2018.

<sup>14</sup> Amended vide E.C. Resolution No. 2.9 dated 25.02.2013.

## **8. Termination of Candidature:**

- a. If in the opinion of the Research Advisory Committee a scholar's work is not found satisfactory, the scholar may be asked to show cause why his / her candidature should not be terminated.
- b. The response of the concerned scholar to the show cause notice shall be considered by the research advisory committee, which will give its recommendation to the Doctoral Committee. The doctoral committee may thereon recommend to the Vice-Chancellor that the scholar be allowed to continue with his/her research or that his /her candidature be terminated.
- c. After consideration of the recommendations of the Committee, the Vice-Chancellor may either permit the scholar to continue with his / her research or terminate the candidature or permit the candidate to re-enrol specifying conditions for such re-enrolment.
- d. If the scholar does not respond to the show cause notice, then on the recommendations of the Doctoral Committee, the Vice-Chancellor shall terminate candidature of the concerned scholar and the Registrar shall officially inform the scholar of such termination.
- e. A scholar whose candidature is terminated under Regulation 8 (d) may prefer an appeal to the Academic Council. Such an appeal should be submitted in writing within 60 days from the date of receipt of the order.
- f. The general rules and procedure of the university would be applicable in case of conduct and discipline related issues of any research scholar and the vice-chancellor in such cases shall be competent to take and recommend appropriate disciplinary action.  
The Academic Council on proper examination of the case may either uphold the Doctoral Committee's decision or may reverse such decision or may take any other appropriate decision in this regard.

## **9. Evaluation/Examination of Thesis:**

- a. Prior to submission of the thesis the scholar shall submit a draft thesis to the Registrar through the supervisor and make a Pre-Ph.D. presentation before Research Advisory Committee. This is open to all the faculty and research scholars for comments and the same may be suitably incorporated into the draft thesis on the advice of the supervisor.



- b. Ph.D. scholars shall publish at least one research paper in a referred journal and make two paper presentations in conferences/ seminar before the submission of the thesis / monograph for adjudication and produce evidence for the same in the form of acceptance letter or the reprint.
- c. The scholar shall be required to submit five copies of his / her thesis (all the five copies to be retained by the University) along with a soft copy on a CD, and 5 copies of summary of thesis embodying the results of the scholar's research work to the Registrar. The summary shall not be more than 3000 words. The length of the thesis shall conform to the requirements as prescribed by the Doctoral Committee. The copies of the Ph.D. thesis should be submitted as per the format prescribed by the University.
- d. The thesis shall be in English and shall be the result of scholar's own work attaining a satisfactory standard of literary presentation.
- e. While submitting for evaluation, the thesis shall have an undertaking from the research scholar and a certificate from the Research Supervisor attesting to the originality of the work, vouching that there is no plagiarism and that the work has not been submitted for the award of any other degree of the same Institution where the work was carried out, or to any other Institution. Proper plagiarism check shall be conducted as per the University policy.
- f. The evaluation / examination of the thesis shall be to assess the scholar's contribution arising out of research on the topic of the thesis not including any work which forms part of the scholar's work for the award of any other degree successfully completed at this University or elsewhere. The scholar shall clearly indicate in the thesis the nature and extent of the scholar's contribution. The entire process of evaluation of thesis would be attempted to complete within a period of six months from the date of submission of the thesis.
- g. Before a scholar submits his/her thesis, the supervisor appointed under Regulation 6(a) must be satisfied that the thesis conforms to the requirements of Regulations 9 (a) to (e) and a certificate to this effect from the supervisor shall accompany the thesis when it is submitted. If the supervisor does not so certify, the doctoral committee on the recommendation of Research Advisory Committee shall take appropriate measures.
- h. After submission of the thesis by the scholar, the Vice-Chancellor form the recommended panel of examiners shall appoint two external examiners, of whom one may be from outside the country.

- i. The examiners shall report in writing in the approved form to the University giving their assessment of the thesis and their recommendations as to whether the degree shall or shall not be awarded to the scholar. In the examiners' assessment if the thesis does not qualify for the award of the degree the examiners shall indicate whether additional work should be undertaken by the scholar or whether the thesis should be rejected outright.
- j. If both the examiners unanimously recommend the award of the degree, Research Advisory Committee shall organize viva-voce examination of the scholar conducted by one of the two examiners who evaluated the thesis. After successful completion of viva-voce examination, the award of the degree is recommended by the Doctoral Committee to the Academic Council. Once the Doctoral Committee recommends the award of the degree to the scholar to the Academic Council, a notification will be released and the scholar may be given a Provisional Certificate specifying that the degree has been awarded in accordance with the provisions to the UGC (Minimum Standards and Procedure for Awards of M.Phil. /Ph.D. Degree) Regulation, 2016. The award of the degree will be made at the annual convocation with the approval of the Academic Council and the Executive Council.
- k. Where a thesis fails to obtain the unanimous recommendation of both the examiners, the thesis shall be sent to another external examiner out of the approved panel of examiners. The viva-voce will be conducted only if the report of the third external examiner is satisfactory. In case after the viva-voce examination, the viva-voce examiners do not recommend the award of degree, the Doctoral Committee may decide:
  - i) to recommend that the degree be not awarded to the scholar;  
or
  - ii) to recommend that the scholar undertake additional work on the thesis and submit a revised thesis within a specified period;  
or
  - ii) to take such action as deemed appropriate before making a recommendation, provided that in making its recommendations the Doctoral Committee shall be guided by the opinion of the majority of examiners.

- iii) A scholar who is required to re-submit a revised thesis for evaluation / examination shall be re-enrolled for a period of not more than six months prior to resubmission.
  - iv) Only one re-submission may be permitted.
  - v) If a scholar fails to defend his thesis at the viva-voce examination, the scholar may be given one additional opportunity to defend the thesis which shall be final.
- l. The re-submitted thesis shall go through the evaluation process as specified under Regulation 9 (f) to (i). If the re-submitted thesis also fails at the evaluation process, there shall be no provision for a further resubmission.
  - m. A copy of the thesis shall be deposited in the library which shall be available for consultation by others either on loan or photocopying forthwith; provided that, in exceptional cases, the Doctoral Committee, on the application of the scholar and on the recommendations of the supervisor, determine that it shall not be available for consultation by others until after the expiry of a period, which period shall not ordinarily exceed one year.
  - n. The University shall submit a soft copy of the Ph.D. thesis to the UGC within a period of thirty days after the award of the degree.

**10. Power to remove difficulties:**

Subject to the provisions of the UGC Ph.D. Regulations, the Vice Chancellor, National Law University, Delhi is authorised to remove any difficulties in the implementation of these regulations. Any such measures taken by the vice-chancellor will be placed before the appropriate authority for consideration and ratification.

## **National Law University Delhi Alumni Achievements 2015-2020**

### **Delhi Judicial Service Topper and Merit List 2018: 9 students**

1. Aakash Sharma, rank 6
2. Devanshu Sajlan, rank 23
3. Akansha Gautam, rank 25
4. Deeksha Sethi, rank 31
5. Bhanu Pratap Singh, rank 39
6. Harshal Negi, rank 54
7. Neha Sharma, rank 55
8. Anam Rais Khan, rank 71
9. Karan Choudhary, rank 121

### **Delhi Judicial Service Topper 2017: 1 student**

1. Rishika Srivastava, rank 1 (Delhi) Topper

### **Judicial Service Merit List 2017: 2 students**

1. Nandini Harsh (Bihar)
2. Sharjil Khan (UP)

### **Judicial Service Merit List 2016: 1 student**

1. Akash Sharma, rank 5 (UP)

**Alumni Achievements 2015-2020**

**Judicial Service Toppers 2014 and 2015: 2 students**

1. Shriya Gauba, rank 1 topped Delhi Judicial Service Examination
2. Arushi Goel, rank 1, topped Haryana Judicial Service Examination

**The Union Public Service Commission (UPSC) 2018: 3 students**

1. Vaishali Singh, rank 8
2. Rangashree TK, rank 50
3. Saloni Sharma, rank 531

**The Union Public Service Commission (UPSC) 2017: 5 students**

1. Saumya Sharma, rank 9
2. Kavya Tangirala, rank 381
3. Aditya Vikram Yadav, rank 72
4. Ritiraj, rank 583
5. Karan Choudhary, rank 821

**The Union Public Service Commission (UPSC) 2016: 1 student**

1. Pratik Tayal, rank 92

**The Union Public Service Commission (UPSC) 2015: 3 students**

1. Arushi Goel, rank 1, topped Punjab Civil Service (Judicial Branch) Examination

### **The Union Public Service Commission (UPSC) 2014: 3 students**

1. Aashika Jain, rank 74
2. Paramvir Singh, rank 29
3. Harshit Bansal, rank 333

### **International Scholarships and Study, 2015-2020: 8 students**

1. **Siddhant Sachdeva:** Secured admission to University of Oxford M.Sc. in Law and Finance (MLF) and University of Cambridge for Masters in Corporate Law (MCL).
2. **Dr. Vandana Mahalwar:** Fulbright-Nehru Postdoctoral Research Fellowship, Duke University, Durham, USA, 2019-20.
3. **Aasavri Rai:** Arthur C. Helton Fellowship of American Society of International Law, 2018-19, by 'Brookings India', to analyse policies adopted by India towards Rohingya refugees and assess how these policies have been perceived by the neighbouring states.
4. **Chinmay Kanojia:** Human Rights LL.M. Fellowship for one year LL.M. Program from 2019-2020, Columbia Law School, USA.
5. **Gale Andrew:** Felix Scholarship to read for LL.M. Programme at 'SOAS University', London, 2018-19.
6. **Aadya Chawla:** DAAD Scholarship to pursue Masters in European and International Law (LL.M.) at 'University of Saarland', Germany.
7. **Divya Chawla:** Cambridge Scholarship in 2018, instituted by Justice Pratibha M. Singh for studying in 'Cambridge University'.
8. **Rishika Sahgal:** Rhodes Scholarship for admission in Oxford University in 2015.

## SCHOLARSHIP SCHEMES

### List and brief details of Scholarship Schemes

**1. Central Sector Scholarship of Top Class Education for SC Students by the Ministry of Social Justice and Empowerment, Govt. of India, with total family income ceiling of Rs. 6.00 lakh.**

Number of Slots: **Five** Scholarships per year

#### **The details of scholarship amount are bifurcated as below:**

- a. Full Tuition Fee
- b. Non-refundable charges
- c. Living expenses 2220/- Per Month
- d. Books and Stationary 3000/- Per Annum
- e. Latest Computer with accessories like UPS, Printer, Multi-media limited to Rs. 45000/-, One-time assistance during the course.

**2. Central Sector Scholarship of Top Class Education for ST Students by the Ministry of Tribal Affairs, Govt. of India, with total family income ceiling of Rs. 6.00 lakh.**

**Number of Slots:** without restrictions on numbers Scholarship

#### **The details of scholarship amount are bifurcated as below:**

- a. Full Tuition Fee
- b. Non-refundable charges
- c. Living expenses 2220/- Per Month
- d. Books and Stationary 3000/- Per Annum
- e. Latest Computer with accessories like UPS, Printer, and Multi-media limited to Rs. 45000/-, One-time assistance during the course.

**3. Post Metric Scholarship for SC & OBC students**

**4. Post-Metric Scholarship for SC & OBC students studying in Class XI to Ph.D. including Professional/Technical courses.**

**5. Merit Scholarship for SC/ST/OBC/Minorities students studying in Colleges/Professional/Technical Institutions.**

**Family income is not applicable in the case of SC/ST students;** but family income ceiling of the parents in r/o OBC and Minority students is Rs. 2,00000/- p.a. and the income proof in the form of a self-declaration (in the prescribed format ) is required.

**6. Scholarship for Diaspora students admitted in 2017-18**

Ministry of External Affairs (MEA), Govt. of India, offers Scholarship Scheme to NRI's and PIOs every year under the Scholarship Programme for Diaspora Children (SPDC).

For further details visit the SPCD PORTAL (<http://spdcindia.gov.in>). Only Online Application Forms will be accepted.

**7. Post Metric Scholarship (Minorities) and Merit cum means based scholarship for Minorities of Ministry of Minority Affairs, Govt. of India, on National Scholarship Portal.**

All the details and instructions are available on the website of <http://scholarships.gov.in> National Scholarship Portal started by Govt. of India on NSP2.0.

**8. Merit cum means linked Financial Assistance Scheme, on e-district portal of Govt. of NCT of Delhi.**

**9. Launching of Scholarship Schemes for the year 2018-19, on E-District Portal Delhi, Directorate of Higher Education:**

- a. Post Matric Scholarship (OBC)
- b. Post Matric Scholarship (SC)



c. Merit Scholarship to SC/ST/OBC/MIN. studying in College/Professional/Technical institute.

All the above schemes are for the welfare of SC/ST/OBC/Minorities, and their details as well as guidelines are available on the official website of the Dept.: [www.scstwelfare.delhigovt.nic.in](http://www.scstwelfare.delhigovt.nic.in)

**10. Need cum Merit Financial Assistance to the deserving students offered by National Law University Delhi, from endowment created by Dr. Santosh Chawla.**

A committee constituted by the Vice-Chancellor examines applications for award of financial assistance to students of B.A.LL.B. (Hons.) and LL.M. The committee scrutinizes applications of students and also their performances in previous exams. The interest amount of endowment donated by Dr. Santosh Chawla w/o late Justice T. P. S. Chawla, Former Chief Justice, Delhi High Court, is used towards this financial assistance.

**11. Fee Waiver to deserving and needy student granted by the Vice-Chancellor, National Law University Delhi.**

The fee waiver is allowed to the student in need of financial assistance, on the recommendation of the committee constituted by the Vice-Chancellor.

## **Statutory Committees**

The University follows a strict adherence to providing the entire milieu to be equal for all, including making the infrastructure as friendly, accessible, and sensitised towards all strata's of the society, minorities, and people with disabilities or special needs.

**Anti-Ragging:** Ragging is strictly prohibited on Campus and is considered a punishable offence in the University. Any case of ragging should be brought to the notice of the authorities and anyone indulging in ragging is liable to disciplinary action.

# Statutory Committees

**Internal Complaints Committee (ICC):** The University follows regulations as directed by UGC and as constituted by the ICC in NLUD, which includes members, faculty, employees, and students all committed to the cause of women, or have legal knowledge or experience in social work. This committee deals with any kind of harassment, especially sexual, irrespective of gender in a non-biased way.

**Increasing Diversity by Increasing Access (IDIA):** This is a student body that actively participates in taking initiatives to make learning of the law more accessible and inclusive to young children from various economic and social strata. NLUD Students are involved in preparing study material as well as teaching and mentoring aspiring law students through this committee.

**Gender Circle:** This targets breaking gender stereotypes and creating gender sensitisation on campus, through various formal and informal interactive events, guest lectures, and panel discussions. Gender Champion chosen by the University facilitates an enabling environment making everyone gender sensitive; and strengthens the potential of young girls and boys to advocate for gender equality and monitor progress towards gender justice.

**Equal Opportunity Committee:** As per the guidelines received from the University Grants Commission in 2009 and to develop appropriate practices and policies in this regard, the Advisory Committee of the Equal Opportunity Cell is constituted. The University is keen to facilitate an environment where all students can benefit from wide range of opportunities that require students to possess foundational capabilities to benefit from them. The Committee will work towards, addressing any direct or indirect disadvantages arising out of gender, caste, economic circumstances, sexual orientation, language abilities, cultural background or other similar factors in relevant, comprehensive and sustainable ways.

#### **Dispute Redressal Committee**

A Dispute Redressal Committee has been constituted under the chairmanship of the Vice-Chancellor or his nominee, which falls under the Section 17 of the National Law University, Delhi Act, 2007. This redresses disputes that may arise between the management and staff, management and students, teachers and students, and teachers and management; or disputes relates to a complaints of sexual harassment.

## Students' Committees

### Moot Court

Year I: Varnika Agarwal, Ishan Bhatnagar  
Year II: Tansi Fotedar, Shubham Chaudhary  
Year III: Karan Vijay—Co-Convenor, Kannan Jhunjhunwala  
Year IV: Neil Shroff, Gali Arudhra Rao—Convenor  
Year V: Aditya Garg  
**mcc@nludelhi.ac.in**

### Library

Year I: Aditi Behura, Aditendra Singh  
Year II: Amay Kapil Bahri, Pratikshya Priyadarshini  
Year III: Shubham Jain—Convenor,  
Akshita Rai—Co-Convenor  
**librarycommittee@nludelhi.ac.in**

### Mess

Year I: Sanskriti Sinha, Shushmna, Aditi Khedagi,  
Kashish Khandelwal, Lokendra Singh Chauhan  
Year III: Vaibhav—Co-Convenor, Amber Tickoo  
Year V: Mahima Jain, Yashika Singh—Convenor  
**nludmess@gmail.com**

### Sports

Year I: Lवेश Varma, Muskaan Nandwani  
Year II: Prakhar Agarwal, Soumya Shering,  
Hasnat Nazki  
Year III: Tijil Thakur, Nikhitha T.—Co-Convenor  
Year IV: Arpan Verma  
Year V: Anshul Agarwal—Convenor, Yash Solanki  
**sports.nlud@gmail.com, sports@nludelhi.ac.in**

### Debate

Year I: Vaidehi Pendam, Sujit Kumar  
Year II: Soumya Ranjan Mohanty, Saloni Ambastha, Saachi Agarwal  
Year III: Anmol Dwivedi, Aditya Anand  
Year IV: Karthik Inzamam Prasad, Shweta Venkatesan—Co-Convenor  
Year V: Sharad Tara—Convenor  
**deblitz.nlud@gmail.com**

### Halls of Residence Welfare

Year I: Nupur Agarwal, Rohit Raj, Avinash Yada,  
Sonal Rawat  
Year II: Shrey Singh Jangpangi, Akanksha Mathur,  
Tushar Verma  
Year III: Anubhav Batra  
Year IV: Aditi Bohra—Co-convenor  
Year V: Rahul Srivastava  
**hwc@nludelhi.ac.in**

### **Cultural Committee**

Year I: Taha Umar, Nimrah Rasheed

Year II: Astha Upadhyaya, Vedangini Bisht

Year III: Shreyasi Tripathi—Convenor, Anshika

Kesarwani—Co-Convenor

**culcom@nludelhi.ac.in**

### **Legal Aid**

Year I: Shruti Tiwari, Waleed Nazir Latoo

Year II: Nidhi Pratap Singh, Anubhav Goel

Year III: Pritam, Aayushi Goyal, Shubhangi Agrawalla

Year IV: Bharti—Co-Convenor

Year V: Tanaya Rajwade—Convenor, Aaditya Arora

**lsc@nludelhi.ac.in**

### **Student Welfare**

Year I: Nikhil Prasad, Aparna Krishna Kumar

Year II: Oshika Nayak, Pranshu Ratan

Year III: Anushka Pandey, Lakshana Ramakrishnan

Year IV: Rajeev Sutrar—Co-Convenor, Jagrit

Vyas

Year V: Sahil Barhate, DVL Vidya—Convenor

student.welfare@nludelhi.ac.in,

**swc.nlud@gmail.com**

### **Academic**

Year V: Vrinda Vinayak—Convenor, Aaditya

Ghambir, Ayushi Agrawal—Co-Convenor

Year IV: Aditya Jindal

Year III: Isha Gupta, Vishvesh Vikram

Year II: Tansi Fotedar, Kharari Prakash

Year I: Shikhar Aggarwal, Livie Jain

**academics@nludelhi.ac.in**

## List of Faculty Members

### NATIONAL LAW UNIVERSITY, DELHI

#### List of Faculty Members

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Guest House: 28084385

Registrar Office No. 28034255, Extn: 1201, 1008 Fax No. - 28034254

PS Off- 28034991/28034255

Library No. 28035818

Exam No. 28034995

Store. 28036433

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	Prof. (Dr.) G. S. Bajpai	<b>Registrar &amp; Professor of</b> Criminology & Criminal Justice & Chair Professor, K.L. Arora Chair	registrar@nludelhi.ac.in registrar@nludelhi.ac.in gsbajpai@gmail.com

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### LIBRARY

1	Dr. (Mrs.) Priya Rai	Deputy Librarian	priyanlud@gmail.com
2	Dr. Akash Singh	Assistant Librarian	akashnludelhi@gmail.com
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### List of Non- Teaching Staff

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## Helpline Numbers

Police Control Room Number: 100

Women Helpline Numbers: 1091/23317004

### Useful Telephone Numbers in Dwarka, South-West District

Name	Designation	Office Tel.	Mobile Number
Anton Alfanso	Deputy Commissioner	28042990	9818099048
Rajendra Singh	A.C.P	28051587	8750871004
Sanjay Kunda	S.H.O	28031878	8750871022
Mr. Satvir	S.I. (Police Post in-Charge)		9540089959
Rameshwar Singh	Beat Officer		9718001789
Police Station Dwarka		28031878	
Human Resource Department Helpline		23782698	
UGC Helpline		23239687, Fax No.: 23231797, 23231814	

## List of Nearby Hospitals

Name	Address	Contact
<b>Ayushman Hospital</b>	Sector 10, Dwarka, Delhi	011 4003 6711
<b>Akash Hospital</b>	2, Sector-12B, Dwarka, New Delhi- 110075	+91 88000 15905, 011 6126 4849, 011 6126 4849 Reachus@Aakashhealthcare.Com
<b>Bansups Hospital</b>	Sector 12 Dwarka, New Delhi-110078	+91-11-45550000
<b>Lifeline hospital</b>		+91-11-28031100, +91-11-47324100 (10 Lines) Lifelinehospita115@yahoo.in
<b>Rockland Hospital</b>	Sector-12, HAF-B, Phase-1, Dwarka, New Delhi	+91-11-48222222 +91-8130390323 Dwarka @rocklandhospitals.com
<b>Venkateshwar Hospital</b>	Sector 18A, Dwarka, New Delhi	+91-11-48-555-666, Free Ambulance Service +91-11-48-555-555/ +91-7290072901  info@venkateshwarhospitals.com
<b>Manipal Hospital</b>	Sector 6, Dwarka, New Delhi-110075	011 6126 6013, 1800-3001-4000, Emergency Number: 011 – 4040-7070 Mailus@Manipalhospitals.Com



## Important Contact Numbers

Ambulance	9899920124
Reading Material	Mr. Baldev — 9811064873
Computer & IT Services	Mr. Gurjinder — 9868476712
Supervisor	Mr. Sohan — 9818582754
Police Control Room No.	011-28042978/011-28042979 South West

**\*Disclaimer:**

The contents illustrated in the Handbook are general in nature. The relevant Rules and Regulations maybe referred to wherever necessary to understand the full explanation of the facts mentioned in the Handbook.